

# Great Chesterford Parish Council

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## Draft Minutes of a Parish Council Meeting held on Wednesday 10th February 2021.

<b>Present</b>	Chair Tom Newcombe, Councillors David Hall, Mike Mitchell, Julie Redfern, Rachel Thackray and Sharon Tricerri.
<b>In Attendance</b>	County Cllr John Moran, District Councillor Neil Gregory and Amanda Lindsell, Clerk to the Council.

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### **21/015 APOLOGIES FOR ABSENCE**

Apologies for absence were received and noted from District Cllr Richard Pavitt and Cllr Wendy Martin. Apologies for delayed arrival were received and noted from Cllr Gareth Bevens.

### **21/016 DECLARATIONS OF INTEREST**

None.

### **21/017 MINUTES OF THE LAST MEETING**

The minutes of the January Parish Council Meeting were approved by Councillors as an accurate representation and Chairman Tom Newcombe authorised the Clerk to sign the minutes on his behalf.

### **21/018 PUBLIC PARTICIPATION**

Councillor Hall noted the use of the grass verges for car parking at the bottom of Cow Lane and the detrimental affect on the verge. County Cllr John Moran agreed to raise the issue with the appropriate officer at Essex County Council.

### **21/019 COUNTY AND DISTRICT COUNCILLOR REPORTS**

County Councillor John Moran detailed;

i. The covid vaccination centre established at the Lord Butler centre and manned by GPs and nursing staff, is vaccinating 1200 patients every Saturday, and is one of the most productive centres in the east of England.

ii. County Council gritters have been out more times this year than ever before and can be tracked on their website;

<https://www.essexhighways.org/transport-and-roads/Roads-and-Pavements/winter-travel/salting-routes.aspx>

iii. The proposed cycle path is currently going through validation, the first section to be built will link Great and Little Chesterford and will be paid for by S106 monies.

iv. Essex County Council are again producing vouchers throughout half-term to help combat holiday hunger. Wellbeing continues to be heavily discussed and there is lots of useful advice available on ECC's website.

Cllr Redfern asked County Cllr Moran to follow up with Kevin Bentley regarding the possibility of the path to Icknield Rise being a shared surface.

Cllr Thackray requested a copy of the map for the proposed route and County Cllr Moran agreed to request a copy as soon as possible.

Cllr Hall asked County Cllr Moran if he had received any more information following his letter regarding the 134 house and 76 house proposed developments on London Road. County Cllr Moran confirmed that he has requested that ECC consult with GCPC as there are so many considerations and the impact of the developments could be quite dramatic.

*Councillor Penny McCullough joined the meeting.*

Cllr Mitchell requested an update regarding the positioning of the yellow lines on the High Street. It was agreed that Cllr Mitchell would forward the agreed changes to County Cllr Moran for him to request an update the North Essex Parking Partnership.

*Councillor Gareth Bevens joined the meeting.*

Cllr Tricerri requested support in achieving the repair of the footpath in Pilgrims Close as the wrong section was repaired. It was agreed that Cllr Tricerri would forward details of the historic request with a detailed plan, to County Cllr Moran.

District Cllr Gregory detailed;

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- i. A recent meeting with the Police, Fire and Crime Commissioner who has acknowledged the speeding issues around Great Chesterford. Acting Chief Inspector Cox has promised to increase speed checks in the area.
- ii. The elections are likely to go ahead in May.
- iii. The Local Plan call for sites is now open and Local Plan Management features regularly at the Scrutiny Committee.
- iv. The budget has been approved by cabinet and includes a large sum to revamp the planning department, (District Cllr Gregory said this was due to chronic under performance in the planning department) plus a significant sum to assist with climate change, both of which will require careful scrutiny.  
Cllr Hall requested an update regarding the meeting between Grosvenor and UDC. District Cllr Gregory agreed to look into it and report back.  
The Clerk requested an update regarding the funding of the replacement dog waste bins. District Cllr Gregory agreed to chase the payment.  
Cllr Bevens expressed the Parish Council's thanks to the District Council for the trees recently donated to the orchard and to County Cllr Moran for the County Council's contribution to the project. Thanks were also extended to Eddie Hatfield and his team of helpers for the careful installation of the trees.  
It was noted that several trees have been cut down at Thorpe Lea and should still be covered by planning conditions to be replaced within five years. District Councillor Gregory resolved to take some photographs and report back at the March meeting. It was agreed that the Thorpe Lea and Icknield Rise planting schemes would be considered at the March Council meeting.  
*County Cllr Moran left the meeting.*

## 21/020 PLANNING

Cllr Gareth Bevens declared a pecuniary interest in agenda item 21/020iv, as the owner of the property within the application.

The following comments were agreed in response to planning applications;

- i. UTT/21/0217/DOC - Mill Cottage, Newmarket Road, Great Chesterford  
Application to discharge condition 2 (details of hearth, wood burning stove and flue) 4 (Biodiversity enhancement layout) and 5 (lighting design scheme for Biodiversity) attached to UTT/20/3053/LB - No objections.
- ii. UTT/21/0130/CLP - 8 Rookery Close Great Chesterford  
Convert garage into habitable space. Remove garage door, brick in and add window - No objections.
- iii. UTT/20/3384/HHF - The Haylocks, Newmarket Road, Great Chesterford  
Proposed erection of garden wall to front of property, replacing existing boundary fence and netting - It was agreed that the Parish Council do not object to this application, but request that the wall should be brick and flint to match the other walls along Newmarket Road, and also match the height of the wall of the neighbouring property to be inkeeping with the area.
- iv. UTT/20/3126/HHF - 8 The Willows, Great Chesterford  
Erection of replacement outbuilding - No objections.
- v. UTT/21/0253/HHF - The Barn, Park Road, Great Chesterford  
Proposed demolition of existing garage block and erection of first floor extension, new garage block and link between existing annexe and outbuilding - No objections.
- vi. Planning appeal APP/C1570/D/20/3263683, The Delles, Carmen Street, Great Chesterford - The Parish Council agreed that they object to this application and support the Conservation Officer's comments.  
The following planning decisions were noted;
- vii. UTT/20/3424/PDE - 7 Bartholomew Close, Great Chesterford  
Proposed single storey rear extension - extending 5m from rear wall, maximum height 3m and height to eaves 3m - Planning application required.
- viii. UTT/20/3240/AV - Boro Farm, Newmarket Road, Great Chesterford  
2 no. Free standing non-illuminated sign boards - Refused.
- ix. UTT/20/3281/PDE - Cherry Cottage, London Road, Great Chesterford  
Proposed single storey rear extension - extending 6m from rear wall, maximum height 4m and height to eaves 2.6m - PDE - No objections
- x. UTT/20/3279/HHF - Witherenden House, High Street, Great Chesterford  
Proposed loft conversion with rear dormer - Approved with conditions.
- xi. UTT/20/3106/CLP - 3 South Street, Great Chesterford  
Proposed loft conversion with roof light - Approved.
- xii. UTT/20/2886/CLP - Maybury House, Carmel Street, Great Chesterford

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New rear extension and removal of existing lean-to conservatory - Refused.

xiii. UTT/20/2528/HHF - Knowle, Carmel Street, Great Chesterford

Erection of single storey rear extension and covered porch to front door - Approved with conditions.

## **21/021 FINANCE**

i. The clerk presented a statement of accounts and reconciliation to cash books for the Parish Council Current and Deposit accounts which were agreed and signed.

The following transactions;

Bryan Lecoche Ltd - concrete block hire - £201.60

Cafe Coucou - Christmas gifts - £54.95

Christmas meal costs - £403.98

T Revell Carpentry - nursery break in repair - £450.00

Scotsdales - compost - £35.94

Scotsdales - compost - £59.90

Grafton Merchandising - nursery fencing - £472.63

Grafton Merchandising - nursery fencing - £189.06

Salaries January 2021 - £1546.70

Essex Pension Fund - £483.06

A&J Lighting call out - £128.94

A&J Lighting maintenance - £161.64

were agreed for payment.

## **21/022 STREET LIGHTING**

It was agreed that the clerk will meet with the Heritage Lanterns representative 17/02/2021 and continue to seek quotations for alternative street lights.

Chair Newcombe resolved to carefully narrow down the list of options to provide a list for consideration and agreement at the March meeting.

Cllr Hall resolved to circulate a plan of the Church Street street lights.

It was agreed that the clerk would request that A&J Lighting replace the street light outside Torphins with one of the lights that uses the 13w bulbs to enable a comparison to be made.

## **21/023 OPEN SPACES**

i. Please see appendix 1.

ii. The purchase of an additional village sign was agreed as a project for 2022, with suggested locations including the end of Carmen Street or Jacksons Lane.

iii. It was agreed that Cllr Mitchell will liaise with County Cllr Moran and the relevant NEPP officer regarding the yellow lines on the High Street.

## **21/024 RECREATION GROUND TRUST**

i. Please see appendix 1.

ii. Cllr Mitchell shared a range of proposed options regarding height limiting barriers at the Community Centre, the manner of use of the barrier was discussed and it was agreed that the Council prefer those coloured green, rather than red or yellow.

iii. Cllr Mitchell shared a range of proposed options regarding replacement fencing at the Recreation Ground and at Pilgrims Close. It was agreed that the Council would use a ROSPA approved product, that the fence at the Recreation Ground would be moved a little to the left from the ditch bund and that Cllrs Mitchell and Tricerri have the authority to make a final decision based on a total budget of £21,000 plus VAT.

iv. The Council resolved to repair tree root damage to the footpath from Meadow Road to the play area at the Recreation Ground and footpath at the entrance to the artificial green laid area at Pilgrim Close – up to total budget £2000.

## **21/025 LOCAL PLAN CONSULTATION/LOCAL COUNCIL LIAISON FORUM**

i. Cllr Hall provided an overview of the sense of direction of the Local Plan. UDC have noted the importance of Chesterford Park as one of two Uttlesford main employment centres and have also met with Grosvenor, suggesting that garden communities may not be off the agenda.

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Chair Newcombe and Cllr Redfern reported back from a recent conversation with Grosvenor and noted that they suspect that a smaller than previous proposal will be put forward in conjunction with development on the Abington Farm side of the border. It is also considered highly likely that the proposed site at Stumps Cross will be put forward as part of the call for sites.

Cllr Mitchell noted that Cottenham are funding a new nursery and a large part of a Community Centre from S106 monies received from the development of 600 new houses. The Parish Council agreed that should consider carefully the benefits of S106 opportunities for Great Chesterford residents.

ii. It was agreed that the clerk will write to UDC's Chief Executive requesting a detailed response to the letter regarding reimbursement of costs incurred by the Parish Council in response to the rejected Local Plan, copying in the District Councillors.

## **21/026 NEIGHBOURHOOD PLAN**

Cllr Thackray reported that the Neighbourhood Plan team have been working on feedback from the draft and hope to submit to UDC by 10/03/2021.

Chair Newcombe extended the Council's thanks to Cllr Thackray and her team, noting their weekly meetings and the monumental tasks they have undertaken.

*District Cllr Gregory left the meeting.*

## **21/027 NURSERY (Part 1)**

Cllr Mitchell confirmed that active discussions with ECC continue with their survey and project management team liaising with the Archaeological Services preparing a report for mid March.

## **21/028 MATTERS FOR FURTHER DISCUSSION**

- i. Request to extend the allotment site.
- ii. Request for further bio-degradable paint to highlight dog mess issues.
- iii. Prize money for WI competition.

## **21/029 DATE OF NEXT MEETING**

The next meeting of the Parish Council will be held at 7.30pm on Wednesday 10th March, 2021.

**Chair Newcombe suspended the meeting for part two.**

## **21/027 NURSERY (Part 2)**

The Parish Council discussed options and recommendations from Essex County Council.

**The meeting closed at 22.37**