

Great Chesterford Parish Council

Draft Minutes of a Parish Council Meeting held on Wednesday 10th July, 2019

Present Chair Tom Newcombe, Councillors David Hall, Penny McCullough, Mike Mitchell and Sharon Tricerri
In Attendance District Councillor Richard Pavitt and Amanda Lindsell, Clerk to the Council.

19/094 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr Rachel Thackray.
Apologies for late arrival were received and accepted from Cllrs Gareth Bevens, Julie Redfern and District Cllr Neil Gregory.

19/095 DECLARATIONS OF INTEREST..

Chairman Newcombe - partner at Birketts.
Cllr McCullough - parent at Pre-School.

19/096 MINUTES OF THE LAST MEETING

The minutes of the June Parish Council Meeting were approved by Councillors as an accurate representation and signed by Chairman Tom Newcombe.

19/097 PUBLIC PARTICIPATION

No comments.

19/098 COUNCILLOR RESPONSIBILITIES

It was resolved that the Council were content with the responsibilities agreed at the June meeting.

19/099 DISTRICT COUNCILLOR'S REPORT

District Cllr Pavitt confirmed attendance at two Planning Committee meetings since the June Council meeting and noted that more officer recommendations have been over-turned within the two meetings than in the previous six months. District Cllr Pavitt detailed the Planning Committee officers as five R4U, two Conservatives, two Liberals and one Independent.
Cllr Julie Redfern arrived.

19/100 PLANNING

The following responses were agreed to be returned to Uttlesford District Council relating to applications

- i. UTT/19/1573/HHF - South Cottage, South Street, Great Chesterford
Proposed detached garden room. (26/07/19) No objection.
- ii. UTT/19/1503/HHF - South Acre, High Street, Great Chesterford
First floor front extension. (19/07/19) No objection.
- iii. UTT/19/1504/LB - South Acre, High Street, Great Chesterford
First floor front extension. (19/07/19) No objection.
- iv. UTT/19/1489/LB - Mill Cottage, Newmarket Road, Great Chesterford
Removal of exterior cement rendering and/or plastic paint in front and back walls (interior and exterior) and replace with lime rendering; replacement of missing tile on roof and repair/replace damaged gutter and install roof ventilation; treat timber for insect infestation; exterior wall insulation and lime render on top; paint interior walls with clay based paints. (19/07/19) No objection.
- v. UTT/19/1399/HHF - 16 Meadow Road, Great Chesterford
Rear single storey extension, front porch, new windows, and internal alterations. (18/07/19) No objection.
- vi. UTT/19/1370/CLP - Chesterford House, High Street, Great Chesterford
Conversion of existing storage building and garage into residential use including link extension. No objection.

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The following planning decisions were noted;

- vii. UTT/19/1371/DOC - Chesterford House, High Street, Great Chesterford
Application to discharge Condition 2 (Natural slate,) attached to UTT/15/2437/LB dated 27.06.2016.
Conditions discharged in full.
- viii. UTT/19/0976/LB - White Cottage, Church Street, Great Chesterford
Replacement of glazing and refurbishment of existing windows to the front elevation. Withdrawn.
- ix. UTT/19/0950/LB - White Cottage, Church Street, Great Chesterford
Removal of existing kitchen window and insertion of new french doors to the rear garden. Approved.
- x. UTT/18/2967/FUL - Chesterford House, High Street, Great Chesterford
Subdivision of existing dwelling into 3 individual dwellings. Erection of 2 storey side extension. Internal and external alterations including addition of internal partitions and doors, creation of new staircases, Demolition of wall. Creation of new windows and external doors replacement of existing doors with windows and landscaped gardens. Approved.
- xi. UTT/18/2968/LB - Chesterford House, High Street, Great Chesterford
Subdivision of existing dwelling into 3 individual dwellings. Erection of 2 storey side extension. Internal and external alterations including addition of internal partitions and doors, creation of new staircases, Demolition of wall. Creation of new windows and external doors replacement of existing doors with windows. Approved.
- xii. UTT/18/2969/FUL - Chesterford House, High Street, Great Chesterford
Erection of 2 no. proposed dwellings with new access off Walden Road. Approved

19/101 FINANCE

- i. The clerk presented a statement of accounts and reconciliation to cash books for the Recreation Ground Trust and Parish Council Current and Deposit accounts which were agreed and signed.

The following transactions;

- 300242 - Mrs P McCullough - SquareSpace - new website - £180.00
- 300243 - Mrs A Lindsell - Neighbourhood Plan leaflets - £29.70
- 300244 - Mrs A Lindsell - neon paint - £21.20
- 300245 - Chesterford Community Centre - hall hire June - £11.00
- 300246 - Mrs H Helliar - Neighbourhood Plan - survey printing - £211.89
- 300247 - Mrs H Helliar - Neighbourhood Plan Walden Local - survey distribution - £30.00
- 300248 - Mrs H Helliar - Neighbourhood Plan Co-ordinator June invoice - £141.75
- 300249/250/251 - Salaries and expenses June 2019 - £1465.58
- 300252 - Essex Pension Fund - June 2019 - £452.10
- 300253 - HMRC quarterly PAYE/NI contributions - £721.80
- 300254 - Mr R Pavitt - Local Plan train ticket - £48.60
- 300255 - Mrs J Redfern - Local Plan train ticket - £48.60
- 300256 - Mrs J Redfern - Echapel hire - community groups meeting - £35.00

were approved for payment from the Parish Council current account alongside the following online payment and direct debits;

- DD - A + J Lighting - call out and fitting (inv 33070) - £78.00
- DD - E.On streetlights June - £481.28
- OP - Zurich - Annual insurance premium - £2588.96
- OP - Headland Archaeology - Planning Inquiry preparation - £5,400.00
- OP - Pegasus Group - Planning Inquiry preparation & submission of 6 hearing statements - £8286.26
- OP - Rutters - Orchard signs - £558.00
- DD - Unity Trust bank service charge - £18.00
- OP - Markides Associates - £3313.80
- DD - A + J Lighting - call out and fitting new street light (inv 33101) - £376.80
- DD - A + J Lighting - monthly maintenance (inv 33142) - £161.64
- DD - E.On Streetlights July - £465.76

The following transaction;

- DD - Unity Trust bank - quarterly service charge - £18.00

was approved for payment from the Recreation Ground Trust account.

ii. It was agreed to consider the clerk's attendance at an excel training session following advice from Cllr Bevens.

Cllr Bevens arrived.

iii. Following receipt of the Chesterfords Community Centre Management Accounts year ending December 2018, it was resolved that the Council would give a £4,000 grant to the Community Centre. Due to the current unprecedented demand on the council's finances, this grant will be paid in September 2019, once the second precept instalment has been received.

District Cllr Neil Gregory arrived.

iv. Cllr Bevens detailed the email despatched to sixty local Councils, Councillors and societies requesting financial support towards the anticipated £78,000 legal costs relating to the Local Plan, and requested Councillors support in following up the email with phone calls and attendance where possible at meetings. It was agreed that Cllr Bevens would request that funds raised by the StopNUTown appeal are forwarded to the Parish Council bank account.

19/103 LOCAL PLAN

Cllr Hall detailed the following issues highlighted during the first week of the Inspectors examining the Local Plan;

- i. The nominated railway station for the development has been changed to Whittlesford.
- ii. The updated transport strategy details no upgrade to Stumps Cross or the NUGC location.
- iii. AECOM claims that Uttlesford District Council took the decision to submit the Plan before receiving the Sustainability Appraisal.
- iv. UDC has failed to adopt an evidence based approach regarding all environmental impacts of NUGC.
- v. The proposed start dates for development of the Garden Communities (providing c70% of total development provided for in the Plan) were considered wholly unrealistic by the dozen or so developers represented at the hearings.
- vi. Uttlesford District Council have now filed hundreds of pages of sport strategy reports on their website. The Chair of the Sports Committee reports being extremely disappointed that the identified shortfall and additional facility requirements have not been recommended as a priority and noted that the new pitches proposed to be included at garden communities will require flood lighting and detailed land management. Chair Newcombe extended the Council's grateful thanks to Cllr Hall for keeping the Council informed.

19/105 TREE POLLARDING

Cllr Mitchell confirmed that work will start on the tree on 17/07/19 with permission granted for a crown reduction, or fell if required. This can only be determined once the ivy has been removed from the tree. It was agreed that Cllr Redfern would send out a note to the Google Group so residents are aware. District Cllr Pavitt left the meeting.

19/106 COMMUNITY CENTRE AND OTHER FACILITIES MEETING

Cllrs Mitchell and Redfern detailed a meeting to discuss a five year plan with the Community Centre and another with the After School Club, Cricket Club, Cubs, Pre-School and Scouts, with additional input from the catering company, the History and Archaeology Society and the WI. All groups raised the continued issue of lack of storage at the Community Centre. It was resolved that issues raised and options for solution would be addressed at the September Parish Council meeting.

19/107 MATTERS FOR FURTHER DISCUSSION

- i. Street lamps.
- ii. Use of new Gmail email addresses as agreed at the June PC meeting.
- iii. Concern from resident regarding PC efforts to combat climate change.
- iv. Bowls Club drainage issues.
- v. Speeding on London Road.
- vi. S106 UTT/19/0573/OP

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19/108 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held at 7.30pm on Wednesday 14th August, 2019.

Chair Newcombe closed the meeting for part two.

19/102 NEIGHBOURHOOD PLAN

Chair Newcombe detailed an informal meeting with Strutt and Parker and Hill Residential in relation to the Neighbourhood Plan. It was agreed that s106 would be discussed relating to UTT/19/0573/OP, at the August Parish Council meeting.

19/104 NURSERY

It was unanimously agreed that the Parish Council will apply for an interim injunction and declaratory relief order against CML.

Chair Newcombe extended the Council's sincere thanks to Cllr Mitchell.

Following receipt of Cllr Neil Gregory's resignation, Chair Newcombe thanked Cllr Gregory for his dedication over many years as Councillor and Chairman and wished him luck in his new role as District Councillor.

The meeting closed at 22.07.

DRAFT