

# Great Chesterford Parish Council

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## Minutes of the Annual Parish Council Meeting held on Wednesday 11 May 2022

**Present** Councillors Simon Cleary, David Hall, Penny McCullough, Tom Newcombe, Julie Redfern, Rachel Thackray and Sharon Tricerri.

**In Attendance;** Kate Stacey, Clerk to the Council.

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### **22/75 Election of Chairman**

Tom Newcombe confirmed he was willing to be re-elected as Chair and was proposed and seconded and duly re-elected.

### **22/76 Election of Vice-Chairman**

Mike Mitchell had confirmed that he was willing to be re-elected as Vice-Chair and Julie Redfern also agreed to act as Co-Vice Chair; both were elected.

7.35pm Cllr Simon Cleary arrived.

### **22/77 Apologies for Absence**

Apologies for absence were received and noted from Mike Mitchell

### **22/78 Declaration of Interests**

There were no 'personal' or 'pecuniary' interests relating to items on the agenda.

### **22/79 Public Forum**

No members of the public attended the meeting.

### **22/80 Finance**

i. The asset register for 2022/23 was approved.

ii. The 2021/22 annual accounts were approved for submission to the internal auditor.

### **22/81 Policies and guidance documents**

It was agreed that the following Parish Council documents were largely up to date and appropriate but would be revised over the next month for confirmation at the June meeting;

- i Financial regulations
- ii Standing Orders
- iii Code of Conduct
- iv Training Policy
- v Freedom of Information Policy
- vi Equality Policy
- vii Data Protection Policy
- viii Council Publication Scheme
- iv Complaints Procedure
- v Risk Assessment
- vi Grant Awarding Policy

The meeting closed at 7.40pm.

**22/82 Date of Next Meeting;** Tuesday 31 May 2022; Annual Village Meeting

Wednesday 8 June 2022