

GREAT CHESTERFORD PARISH COUNCIL

MINUTES OF A MEETING OF GREAT CHESTERFORD PARISH COUNCIL HELD ON WEDNESDAY JULY 12TH AT 7:00PM IN THE COMMUNITY CENTRE, GREAT CHESTERFORD

Present: Chairman Neil Gregory
Gareth Bevens
Mike Mitchell
Sharon Tricerri
David Hall
Tom Newcombe

Amanda Lindsell, interim clerk, and 5 members of the public

18/080 Apologies for Absence.

Apologies for absence were received and accepted from District Cllr Julie Redfern and Cllr Collette Altaparmakova.

Apologies for delayed arrival were received and accepted from and Cllr Penny McCullough.

18/081 Declaration of Interests.

Cllr. Newcombe - Partner at Birketts

Cllr. Redfern – member of Uttlesford District Council

18/082 Minutes of the Last Meetings.

The minutes of the May and June Parish Council meetings were approved by Councillors as an accurate representation and signed by Chair Neil Gregory.

18/083 Public Forum.

Bob Tonkins detailed his proposals to commemorate the centenary of the end of the WW1, inclusive to all village groups and requested the Council's support. Chairman Gregory thanked Bob for his hard work.

18/084 Planning.

To consider any comments to be returned to Uttlesford District Council on the following application:

i. UTT/18/1589/FUL - 11 The Elms, Great Chesterford.

Erection of one detached bungalow and new access onto Four Acres. (12/07/18)

Resolved; The Parish Council objects to this application as it considers it to be over-development and not in keeping with the street scene.

The following planning decisions were noted;

ii. UTT/18/1247/FUL - The Delles, Carmen Street, Great Chesterford - Approved with conditions.

Proposed detached dwelling with detached cart lodge (alternative scheme to plot 2 approved under UTT/16/3394/FUL for the erection of 2 detached dwellings and garages.

iii. UTT/18/1359/CLP - The Limes, School Street, Great Chesterford - Refused.

Proposed cladding/hardy plank to front elevation.

iv. UTT/18/0234/HHF - 2 Bristol Cottages, High Street, Great Chesterford - Approved with conditions.
Single storey side extension and loft conversion.

18/085 Regulation 19 Pre-Submission Draft Local Plan

It was agreed that councillors should familiarise themselves with Cllr Hall's draft and that summaries would be added to highlight key points.

It was unanimously resolved to approve expenditure on expert advice up to £10,000, including asking Cottee Transport Planning Consultants to review the updated transport survey from Regulation 19.

3 members of the public and Cllr McCullough arrived.

18/086 Finance

- i. Copies of the internal audit report were circulated and approved and it was resolved to undertake the clerk's suggested action plan (appendix 1) to remedy the issues highlighted.
- ii. The council approved the annual accounts and the RFO and Chair signed and dated Section 2 Accounting Statements 2017/18 of the Annual Governance and Accountability Return 2017/18.
- iii. The council noted the completion of the Notice of Public Rights and Publication of Annual Governance and Accountability Return (Exempt Authority) to be displayed from 12th July 2018, making available the Annual Governance and Accountability Return and associated documents on application to the clerk, between 13/07/18 and 23/08/18.
- iv. The clerk presented a statement of accounts and reconciliation to cash books which were agreed and the clerk was authorised to transfer £15,000 from the Parish Council deposit account to the PC current account to cover anticipated expenditure.

Cheques; 300114 - Chesterfords Community Centre - hall hire - £72.00
300115 - Edge It Systems Ltd - accountancy services - £329.40
300116 - Birketts - Transfer of land - £1800.00
300117 - 123Connect - Domain name - £154.80
300118 - Yvonne Morton - Internal Audit - £50.00
300119 - Interim clerk - June salary + expenses -£777.85
300120 - Maintenance- June salary - £751.38
300121 - Clerk - June salary - £650.99
300122 - Clerk - July salary - £650.99

were approved for payment from the Parish Council current account.

Cheques: 300016 - Maverick Industries - Skatepark remedial works - £1278.00
300017 - Playsafety Ltd - Annual inspection - £432.60

were approved for payment from the Recreation Ground Trust account.

- v. It was agreed that the clerk would circulate a budget update prior to the next Council meeting.
 - vi. The Recreation Ground Trust end of year accounts were approved.
- The council thanked the clerk for concluding the end of year finances.

18/087 Great Chesterford Community Centre

It was resolved that Cllr Mitchell would obtain costings for consideration at the next Council meeting;

- i. To install a gate on the entrance to the Recreation Ground near the entrance to the Community Centre.
- ii. To install a gate to replace the posts the other side of the Community Centre

18/088 WW1 Commemoration

Cllr Bevens detailed the plans forming to purchase 21 perspex silhouettes to represent the 21 names on the war memorial and the organisation of a large event on the day incorporating as many community groups as possible.

The Council resolved to support the proposal, gratefully accepted Bob Tonkin's offer to organise and arrange the event and approved the following actions;

- i. The Parish Council bank account will be used to collect funds and settle expenses.
- ii. Parish Council and Recreation Ground Trust land and equipment can be used for this commemorative event.
- iii. Fund raising and grant applications can be made in the Parish Council's name.

Chairman Gregory reiterated the Council's gratitude to Bob for undertaking the organisation of this important event.

18/089 ROSPA Report

It was resolved that Cllrs Mitchell and Tricerri should proceed with obtaining costings for the remedial works required following the ROSPA inspections.

12/07/18

18/090 Review of Parish Council Land and Hardware

It was resolved that a new assets register will be created.

18/091 Neighbourhood Plan

It was agreed that this matter would be discussed at the Village Meeting.

18/092 Matters for Further Discussion.

None raised.

18/093 Date of Next Meeting.

The next meeting of the Parish Council is to be held on Wednesday 8th August 2018 at 7:30pm in the Community Centre.

The meeting closed at 7.58 pm

Signed (Chairman).....

Date: 8th August, 2018