

# Great Chesterford Parish Council

---

## Minutes of a Parish Council Meeting held on Wednesday 12th February 2020.

<b>Present</b>	Chair Tom Newcombe, Councillors Gareth Bevens, David Hall, Mike Mitchell, Julie Redfern, Rachel Thackray and Sharon Tricerri.
<b>In Attendance</b>	District Councillors Neil Gregory and Richard Pavitt, 2 members of the public and Amanda Lindsell, Clerk to the Council.

---

### **20/013 APOLOGIES FOR ABSENCE**

Apologies for delayed arrival were received and noted from County Cllr John Moran and Cllr Penny McCullough.

Apologies for absence were received and noted from Cllr Wendy Martin.

### **20/014 DECLARATIONS OF INTEREST**

Chair Tom Newcombe declared a pecuniary interest as a partner at Birketts.

### **20/015 MINUTES OF THE LAST MEETING**

The minutes of the January 2020 Parish Council Meeting were approved by Councillors as an accurate representation and signed by Chairman Tom Newcombe.

### **20/016 PUBLIC PARTICIPATION**

*Cllr Penny McCullough arrived.*

District Councillor Richard Pavitt raised two points as requested by residents;

- i. Concern over what flag will be flown on the proposed flag pole if the grant funding applications are successful and the flag pole project proceeds. Cllr Bevens detailed proposals for the school to design a village flag. It was agreed that a union jack will be flown on VE Day.
- ii. Request for support to install permanent extension bollards outside a house in School Street, whose overhang has been clipped recently by construction traffic. Cllr Redfern confirmed that an application would need to be submitted to Essex County Council under section 177 of the Highways Act 1980.

### **20/017 DISTRICT COUNCILLOR**

District Cllr Richard Pavitt detailed;

- i. Following receipt of the Inspectors letter, it is likely that the Local Plan will be withdrawn, and an announcement is expected this week, with a final decision to be made at the March District Council meeting.
- ii. Following the refusal of the Stansted Airport planning application on material grounds, MAG have not indicated whether they will appeal. As a result of a speaker system failure which meant the meeting has no audio recording, the Planning Committee will have to check all minutes of the officer's reports as there is no verbatim record of the meeting. There will also be a scrutiny examination of all aspects of the Stansted Airport application.
- iii. The London Road Axis Development will be considered by Planning Committee 19/02/2020, and a definitive brief from the Parish Council is requested.

District Cllr Neil Gregory detailed;

- iv. There is talk that the Stumps Cross development may be gathering momentum, and an application for housing on land opposite the Recreation Ground, leading up from the allotments is anticipated.
- v. The high profile school transport traffic incident is being investigated by Police and related agencies.

### **20/019 LOCAL PLAN**

Cllr David Hall detailed the Housing Secretary's threat to South Oxfordshire District Council, to pass responsibility of preparation of their Local Plan to the County Council as the District Council had consistently failed to deliver.

*County Cllr John Moran arrived.*

# Great Chesterford Parish Council

---

## 20/018 PLANNING

The following responses were agreed to be returned to Uttlesford District Council relating to applications;

i. UTT/20/0279/CLP - 2 Bristol Cottages, High Street, Great Chesterford

Proposed office in back garden - No comment.

ii. UTT/20/0226/HHF - 10 Pilgrims Close, Great Chesterford

Erection of two storey side and single storey rear extensions. Erection of front porch - No objection.

The following planning decisions were noted;

iii. UTT/19/2889/DOC - Mill Cottage, Newmarket Road, Great Chesterford

Application to discharge Conditions 2 (external materials), 3 (method statement for removal of cement render) & 4 (method statement for timber treatment) attached to UTT/19/1489/LB. Discharge conditions in part.

iv. UTT/19/2883/LB - Copperfields, Church Street, Great Chesterford

Partial roof replacement. Approved with conditions.

v. UTT/19/2817/HHF - 25 Jacksons Lane, Great Chesterford

A new ground floor rear extension to replace existing conservatory and works to the loft which include 2 dormer windows to front and side, raising the height of the rear gable's eaves and ridge and a hip to gable roof conversion to the side. Refused.

vi. It was agreed that Councillors would endeavour to complete the UDC Scrutiny Committee (S106 & Planning Obligations T&F Group) Survey Questionnaire.

## 20/017 COUNTY COUNCILLOR

County Cllr John Moran confirmed;

i. The ECC budget was passed at full council this week, and includes an additional £5million for road and footway repairs. The council were asked to prioritise their top three repairs in April for consideration.

Government money has been made available for buses and cycling, and County Cllr Moran stressed his intention to secure a significant contribution for rural bus services and rural cycling schemes, noting that the County Council Cycle Strategy has no budget.

ii. Essex County Council is rated in the top 10 in the country for efficiency in delivering services, despite cuts of £27 million this year, and anticipated cuts of £53million in 2021/22.

iii. There is a significant amount of S106 funds sitting at UDC that can't be released because of the way agreements were worded when they were established.

iv. The drainage and flooding issues reported on the bend of London Road are being investigated, an audit of the drain maintenance requested, as well as a site visit to resolve.

*District Cllrs Gregory and Pavitt left the meeting.*

v. The school bus service issues are being investigated and a report is being sent to the Traffic Commissioner and Driving Standards Agencies. The traffic incident, drivers performance, behaviour and language, and complaints received are all separate matters, being considered by County Cllr Ray Gooding. County Cllr Moran noted the lack of alternative home school transport providers, but agreed that there is no reason to tolerate unsafe behaviour.

vi. The Royston to Granta Park Strategic Transport Study Survey footprint includes Great Chesterford and Chesterford Research Park. It was resolved that Cllr Hall will respond. Responses are required by 26/02/2020.

The Parish Council requested support from County Cllr Moran in resolving the following matters;

vii. The vehicle activated sign at the Newmarket Road entrance to Great Chesterford, has still not been fixed.

viii. The Great Chesterford road sign at the Newmarket Road entrance to Great Chesterford, has broken in half, although the poles are not damaged.

ix. All road signage from the M11 and subsequent roundabouts, is in disrepair, require cleaning, and in places impede vision.

x. Surplus road signage for long built "new" housing developments need removing.

xi. White lines on Church Street need reinstating as only one side was painted following the latest road resurfacing works. The lines guide buses and large vehicles away from overhanging properties.

xii. The long anticipated resurfacing of the footpath on Pilgrim Close has again been requested, County Cllr Moran resolved to pursue this action.

xiii. There is uncertainty of the ownership of the streetlights on the new development on Stanley Road, County Cllr Moran resolved to clarify ownership.

xiv. It was agreed that the clerk would forward contact details of landowners with responsibility for ditch maintenance to County Cllr Moran to pursue.

# Great Chesterford Parish Council

---

xv. ECC's 2020/21 budget includes £10,000 for each County Councillor to use on community initiatives. Cllr Redfern requested a £1000 donation towards the wooden flag pole.

*County Cllr Moran left the meeting.*

## **20/025 NEIGHBOURHOOD PLAN UPDATE**

Cllr Thackray explained the revisit of the site assessment following advice, site selection will follow. There is a meeting 24/02/2020 to review the project plan to update the timeline.

Cllr Redfern resolved to complete the Assets of Community Value nominations.

It was resolved that Cllr Thackray can authorise expenditure up to £4500 from the Neighbourhood Plan grant.

## **20/020 FINANCE**

ii. . The 2020/21 budget was agreed as £131,113.00, with one objection and one abstention.

iii. The 2020/21 precept was agreed as £131,113.00, with one objection and one abstention.

i. The clerk presented a statement of accounts and reconciliation to cash books for the Recreation Ground Trust and Parish Council Current and Deposit accounts which were agreed and signed.

The following transactions;

DD - Nest - unresolved contributions - £126.47

OP - Collier Turf Care - cricket nets - £1044.96

OP - Birketts Mediator Fee - Nursery - £1500.00

OP - Birketts Counsel Fees - Nursery - £4080.00

OP - Neighbourhood Plan Co-Ordination - £283.50

OP - CB Mower Service Ltd - £811.33

OP - Chesterfords Community Centre - hall hire - £11.00

OP - UDC Garden Waste Service 2019/20 - £2312.00

OP - Salaries and expenses - £1474.08

OP - Essex Pension Fund - £440.49

300289 - Orchard expenses - £189.89

DD - A & J Lighting maintenance -£161.64

DD - E.On - Street lighting - £481.28

were agreed for payment.

iv. The Grant Awarding Policy and Application Form was adopted.

v. The clerk extended thanks to District Cllr Gregory for the £250 New Homes Bonus to kick start the wooden flag pole project. A £1200 grant has been requested from Stansted Airport Passenger Community Fund and a further £3400 application will be submitted to the National Lottery Heritage Fund.

vi. The Council resolved to continue use of the Parish Weekend Garden Waste Service in 2020/21.

## **20/021 RECREATION GROUND TRUST**

Cllrs Mitchell and Triccerri confirmed they are booked to attend the Outdoor Landscape Design event in Hatfield 19/03/2020. Cllr Redfern also requested to attend.

A full survey of the flow of water entering through PC ditches might be required. The PC ditches were cleared twice in 2019 and the risk is likely up and downstream of the PC ditches. The 1996/1997 topographical survey (produced for the build of the CCC) has been located and the matter is under discussion with CCC with regard to risk assessment

## **20/027 NURSERY (part one)**

Cllr Mitchell confirmed the mediation date as 19/02/2020.

## **20/028 DOUBLE YELLOW LINES**

The following changes were agreed to be proposed to the double yellow lines following recent site meetings and consultations;

i. Lines extended from outside Kent Cottages up to number four.

ii. Add lines to the 10m area opposite the Surgery.

iii. Remove lines as you turn left out of the Surgery for 30m up to the drain.

# Great Chesterford Parish Council

---

## **20/022 ROBINSON LAND ESTATE TRUST NOTICE**

It was agreed that Chair Newcombe would contact ECC to notify them that the plan on the Robinson Land Estate Trust Notice is incorrectly drawn, showing part of the allotments as part of the land boundary. Cllr Hall highlighted the path from Park Lane to Cow Lane. Councillors were asked to forward any comment to Chair Newcombe.

## **20/023 WEBSITE**

Cllr McCullough agreed to set up the forms on the website.

## **20/024 VE DAY COMMEMORATION**

- i. It was agreed to establish a working party to plan the VE Day commemorations.
- ii. It was agreed to apply for a road closure Friday 8th May from 10;30-23;00 for School Street, Church Street and South Street.
- iii. It was agreed to review the flag once the project is confirmed as funded.
- iv. It was agreed to pay for printing on nine silhouettes of WWII names for the Chesterfords.
- v. It was agreed to resolve tables and chairs for the street party at the March Council meeting.

## **20/028 MATTERS FOR FURTHER DISCUSSION**

- i. Communal greenhouse - March agenda
- ii. Planning Committee - 19/02/2020 - Cllr Hall agreed to attend if available, and continue the Council's objections to the Axis application.
- iii. Chair Newcombe resolved to contact Axis regarding their offer to meet to discuss the application and S106.

## **20/029 DATE OF NEXT MEETING**

The next meeting of the Parish Council will be held at 7.30pm on Wednesday 11th March 2020.

Chair Newcombe then closed the meeting for part two.

## **20/010 NURSERY**

The mediation position was finalised.

**The meeting closed at 22.30**

**Chair;  
11/03/2020**