

Great Chesterford Parish Council

Draft Minutes of a Parish Council Meeting held on Wednesday 13th January 2021.

Present	Chair Tom Newcombe, Councillors David Hall, Wendy Martin, Penny McCullough, Mike Mitchell, Rachel Thackray and Sharon Tricerri.
In Attendance	District Councillor Neil Gregory, 2 members of the public and Amanda Lindsell, Clerk to the Council.

21/001 APOLOGIES FOR ABSENCE

Apologies for absence were received and noted from District Cllr Richard Pavitt.
Cllr Gareth Bevens joined the meeting.

21/002 DECLARATIONS OF INTEREST

Cllr Wendy Martin declared a personal interest in agenda item 21/006i, as a neighbour of the applicant.
Cllr Rachel Thackray declared a personal interest as a governor of Great Chesterford school.

21/003 MINUTES OF THE LAST MEETING

The minutes of the December Parish Council Meetings were approved by Councillors as an accurate representation and Chairman Tom Newcombe authorised the Clerk to sign the minutes on his behalf.

21/004 PUBLIC PARTICIPATION

Members of the public raised the following items;

- i. Concerns relating to the planting proposals within UTT/20/3329/DFO and the inadequacy of the proposed four foot single stem small trees, which are clearly a cost cutting measure in what was described as a new woodland, but would take at least 20 years to mature.
- ii. The planned tree work on Horse River Green should have been completed in December, but as the area has been largely flooded since November this is no bad thing. It is understood that the works will be completed before the trees come into leaf in March/April.
- iii. A proposal to renovate the telephone box, adding computerise photographs and written details onto toughened glass preparatory recording the history of Horse River Green and surrounding areas. The Council noted that the School were approached some time ago and offered the telephone box as a project, nothing has been undertaken as yet and it was agreed that both projects could progress without issue.
Cllr Julie Redfern joined the meeting.
- iv. A concern was raised that office workers who take their exercise walking round the village, especially at lunch time, are not observing social distancing between themselves and with respect to other walkers.
- v. All Saints Church have requested a grant to maintain the churchyard, claiming that it includes a closed portion for which the Parish Council have devolved responsibility. The Clerk has confirmed that the 1894 Local Government Act prevents Parish Councils from spending money on churches, and requested copies of documentation of the closed portion of the churchyard. A member of the public confirmed that the right hand side area of the graveyard, approximately one third of the whole burial ground is considered closed.
- vi. The Parish Council were asked whether they believe the ditch from the B184 that goes around the Recreation Ground and then down to the river is sufficiently graded and clear of debris and that there is no risk of flooding. The Council noted that this is on their radar and will be addressed within agenda item 21/007v.

21/005 DISTRICT COUNCILLOR

District Cllr Gregory detailed;

- i. The Stansted Airport appeal is two days in and appears to be going reasonably well.
- ii. A very detailed Covid briefing this morning highlighted concerns as a result of an increase in Covid cases throughout the district.

Great Chesterford Parish Council

21/006 PLANNING

The following comments were agreed in response to planning applications;

- ix. UTT/20/3329/DFO - Land To The South West Of London Road, Great Chesterford
Reserved Matters application, seeking approval of appearance, layout, scale and landscaping, for 76 dwellings following approval of outline planning permission UTT/19/0573/OP - The Parish Council agreed to object to this application. The Clerk will request a further extension for responses and Cllr Hall agreed to update and circulate the draft response including the inadequacy of the planting scheme, concerns about the layout and the adequacy of the provision for maintenance of the open spaces within the S.106. The inclusion of solar panels and air/ground source heat pumps will also be requested. It was agreed that the Clerk would request an update from County Cllr Moran following his agreement to raise the highways issues relating to both London Road applications with Highways Officers at ECC, and also request a copy of the S.106 from UDC as it is not currently available on their website.
- vii. UTT/20/3279/HHF - Witherenden House, High Street, Great Chesterford
Proposed loft conversion with rear dormer - No objections.
- i. UTT/20/3466/LB - Mill Cottage, Newmarket Road, Great Chesterford
Re-tiling and re-felting of roof of single storey extension - The Parish Council support this application.
- ii. UTT/20/3424/PDE - 7 Bartholomew Close, Great Chesterford
Proposed single storey rear extension - extending 5m from rear wall, maximum height 3m and height to eaves 3m - The Parish Council agreed that they cannot support this application due to the lack of detail within the application.
- iii. UTT/20/3400/LB - Reed House, Manor Lane, Great Chesterford
Remove 1st floor and roof of garage and replace with new 1st floor and roof with pitch turned through 90 degrees - No objections.
- iv. UTT/20/3399/HHF - Reed House, Manor Lane, Great Chesterford
Remove 1st floor and roof of garage and replace with new 1st floor and roof with pitch turned through 90 degrees - No objections.
- v. UTT/20/3263/FUL - Plot 7, Land North Of Bartholomew Close, Great Chesterford
1 no. Bungalow including associated external works and parking (amendments to plot 7 of previously approved application UTT/19/2288/FUL) - The Parish Council support this application
- vi. UTT/20/3240/AV - Boro Farm, Newmarket Road, Great Chesterford
2 no. Free standing non-illuminated sign boards - The Parish Council agreed that they object to this application as the signs are too big, lack instructive detail and need to be located outside of the lay-by to serve their purpose.
- viii. UTT/20/3207/HHF - Burtonwood Farm, Cow Lane, Great Chesterford
Part first floor, part two storey rear extension and erection of porch. Garage extension to provide studio/office - No objections.
- x. The Parish Council resolved to reiterate their objections to the Planning Inspectorate in response to planning appeal APP/C1570/W/20/3262329 - The Limes, Park Road, Great Chesterford - proposed erection of single dwelling, covered open bay parking and store.
The following planning decisions were noted;
- xi . UTT/20/3053/LB - Mill Cottage, Newmarket Road, Great Chesterford
Proposed internal alterations including new hearth and new flooring in living room. Retention of repair works to rectify damp problems in living room, exterior wall insulation and cladding of interior beam - Approved with conditions.
- xii. UTT/20/2811/DOC - The Close, Church Street, Great Chesterford
Application to discharge conditions 5 (parking plan), 7 (biodiversity enhancement strategy) and 8 (lighting scheme) attached to UTT/20/0256/FUL - Discharge conditions in full.
- xiii. UTT/20/2736/HHF - The Old Tower, High Street, Great Chesterford
Section 73A Retrospective application for the erection of a boundary fence - Unconditional approval.
- xiv. UTT/20/2743/DFO - Whiteways Villa, Whiteways, Great Chesterford
Details following outline application UTT/17/3624/OP for 1 no. dwelling and garage - details of appearance, landscaping and layout - Approved with conditions.
- xv. UTT/20/2685/HHF - Shelfords, School Street, Great Chesterford
Erection of a pair of 1.8m high entrance gates and posts - Approved with conditions
- xvi. UTT/20/2574/HHF - 1 Delles Cottage, Carmen Street, Great Chesterford
Proposed replacement windows for ground floor front bay window, first floor front bedroom and first floor front bathroom window - Withdrawn.

Great Chesterford Parish Council

xvii. UTT/20/2036/HHF - The Manse, Carmen Street, Great Chesterford
Proposed improvements to access to parking area and provision of additional off road parking space - Approved with conditions.

xviii. UTT/20/2886/CLP - Maybury House, Carmel Street, Great Chesterford
New rear extension and removal of existing lean-to conservatory - Refused.
Cllr Gareth Bevens left the meeting.

21/008 STREET LIGHTING

The Clerk confirmed that quotations have been requested from nine companies for the electrical remedial work highlighted in the electrical report last year. Only two quotes have been received despite several chasing calls and emails to all companies. All other companies have declined to quote for the job. As a result of the quotes received £15,000 was added to the budget for the streetlight repairs. It was resolved that the Clerk would request further information regarding the specification of the lights being used.

Cllr McCullough left the meeting.

21/007 FINANCE

i. The clerk presented a statement of accounts and reconciliation to cash books for the Recreation Ground Trust and Parish Council Current and Deposit accounts which were agreed and signed.

The following transactions;

A & J Lighting - call out inv 34717 - £326.82

Unity Trust Bank quarterly charge - £18.00

Grafton Merchandising - nursery fencing - £432.12

Grafton Merchandising - nursery fencing - £172.85

December salaries - £1662.24

Essex Pension Fund - £502.12

HMRC Quarterly payment PAYE/NI - £726.61

Orchard tree costs - £155.55

A&J Lighting monthly maintenance - £161.64

A & J Lighting - call out inv 34796 - £180.54

A & J Lighting - call out inv 34737 - £541.44

E.On Streetlighting - £480.53

RGT turf cutting - £32.58

These were agreed for payment.

ii. . The 2021/22 budget was agreed at £130,121.81.

iii. The 2021/22 precept was agreed at £100,000.00.

21/011 LOCAL PLAN CONSULTATION

UDC have just announced its Call for Sites with a return date in April as opposed to March.

The Reg 19 consultation is currently scheduled for March/April 2023.

The Greater Cambridge Local Plan published in November 2020 detailed a number of large sites being considered, including 3500 for Abington, 9000 at Heydon Golf Club and a further 13,450 houses spread through a variety of local villages including Hinxton, Whittlesford, Fowlmere and Ickleton. The site of most interest would be the 1000 house site on the Great Abington settlement site, adjacent to the county border, which would have obvious implications for Great Chesterford.

District Cllr Gregory left the meeting.

21/007 OPEN SPACES

i. Please see appendix 1.

ii. It was suggested that a small Christmas tree with roots could be purchased and planted near the telephone box at Horse River Green, to enable access to the power supply.

iii. It was agreed to consider the proposed annual community engagement budget at a later meeting.

iv. The Council agreed the project budget at £250 and Cllr Thackray resolved to liaise with the School.

v. The Council agreed to undertake a survey of the ditches and flood defences.

21/010 RECREATION GROUND TRUST

- i. Please see appendix 1.
- ii. Quotes not yet received.

21/012 NURSERY

CLlr Mitchell confirmed that weekly meetings between ECC and the Parish Council continue. Contractors are visiting to quote and are expected by 18/01/21. Although frustratingly slow, progress is being made and work continues to establish the cost to complete the building, funding opportunities and establishing a business case.

Following the latest damage to the caravan, it was agreed to accept the quotation to board up all the windows and doors.

21/013 MATTERS FOR FURTHER DISCUSSION

- i. County Councillor attendance to be requested.
- ii. Street light specification.
- iii. Neighbourhood Plan update.
- iv. Letter to UDC regarding refund of costs incurred with Local Plan.
- v. Additional village sign.

21/014 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held at 7.30pm on Wednesday 10th February, 2021.

The meeting closed at 22.13