

Great Chesterford Parish Council

Minutes of a Parish Council Meeting held on Wednesday 13th February, 2019

Present	Chairman Neil Gregory, District Cllr Julie Redfern, Cllrs David Hall, Penny McCullough, Mike Mitchell, Tom Newcombe, and Sharon Tricerri.
In Attendance	3 members of the public and Amanda Lindsell, Interim Clerk to the Council.

19/020 APOLOGIES FOR ABSENCE

None received.

19/021 DECLARATIONS OF INTEREST.

District Cllr Redfern - member of Uttlesford District Council.

Cllr Bevens - relative is a member of the Trust at Wellcome Trust Genome Campus.

Cllr Hall - access on to School Street.

Cllr McCullough - Pre-School parent.

19/022 MINUTES OF THE LAST MEETING

The minutes of the January Parish Council Meetings were approved by Councillors as accurate representations and signed by Chairman Neil Gregory.

19/023 PUBLIC PARTICIPATION

Matters raised included;

- i. Summary of a meeting with the developer last week regarding the hedge at Thorpe Lea the developer agreed;
 - a. Ownership of the hedge is shared with the adjoining farm.
 - b. Facing up the hedge on the developer`s side will be done imminently.
 - c. The hedge will be maintained at 3.5m.
 - d. There will be a management agreement in place for areas of public space in Thorpe Lea and where the hedge abuts these the management company will be responsible for maintaining the hedge. Where householders have the hedge as their boundary they will be responsible for it`s management. Each occupier has been provided with a copy of the hedgerow management plan as part of their legal documentation.
 - e. The public area agreed in the plan to be grassed will now be planted with shrubs and looked after by the maintenance company.
- Cllr Bevens arrived.**
 - f. The farm side hedge will continue to be maintained by the farm.
 - g. The contractors vehicles parked on the protected verge at the entrance to Rose Lane will be removed and contractors reminded not to park there.
 - h. The verges at the entrance to Thorpe Lea and also London Road will be reinstated at the end of the contract.
- ii. It was suggested that the Parish Council writes to each householder at Thorpe Lea where the property abuts the hedge, welcoming them to Great Chesterford and drawing their attention to the hedge, it`s history, management and their responsibility.
- iii. The matters agreed at the meeting with the developer at Thorpe Lea have been relayed to the farm owner, who has confirmed that the farm side of the hedge will be trimmed back as usual shortly.

19/024 PLANNING

- i. UTT/19/0139/DOC - 2 Bristol Cottages, High Street, Great Chesterford
Application to discharge conditions 2(external finishes) and 3 (drawing/design/materials size) attached to UTT/18/0234/HHF dated 21.06.2018 No comment.

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ii. UTT/19/0062/HHF - 65 Jackson`s Lane, Great Chesterford

Section 73A Part retrospective application for amendments to alterations, extension and loft conversion as approved under UTT/16/0413/HHF - Change to roof over kitchen/dining room and cloakroom to a mono-pitched roof, roof lights and inverted dormers. No comment.

iii. UTT/19/0005/HHF - New Farmhouse, Carmel Street, Great Chesterford

Retrospective application for rendering and painting of existing modern garden brick wall on an external face alongside public highway pavement. The Council objects to this retrospective application and notes their disappointment due to the location within the Conservation Area, but does not suggest that the render is removed.

iv. UTT/19/0202/DOC - Cheston House, London Road, Great Chesterford

Application to discharge Conditions 1 (archaeology) and 2 (hard and soft landscaping) attached to UTT/18/1949/FUL dated 4 October 2018. No comment.

ClIr Thackray arrived.

The following planning decisions were noted;

v. UTT/18/3114/HHF - Rose Cottage, Rose Lane, Great Chesterford

Replacement of three rotten casement windows on the ground floor front elevation - Approved with conditions.

vi. UTT/18/2931/DOC - New World Timber Frame And Graveldene Nurseries, London Road, Great Chesterford

Application to discharge Condition 16 (revised parking layout) attached to UTT/18/0313/FUL dated 16 April 2018 - Discharge conditions in full.

vii. UTT/18/3415/HHF - 39 Pilgrims Close, Great Chesterford

Demolition of rear extension and erection of two storey front and single storey rear extensions - Approved with conditions.

viii. S/4329/18/OL - Wellcome Trust Genome Campus, Cambridge Road, Hinxton, Saffron Walden. It was resolved that ClIr Newcombe would incorporate ClIr Hall`s circulated comments into the objection endorsing Hinxton Parish Council`s objections and circulate for approval prior to submission.

19/025 FINANCE

i. The clerk presented a statement of accounts and reconciliation to cash books for the Recreation Ground Trust and Parish Council which were agreed and signed.

The following transactions;

300188 - Maintenance salary Jan 2019 (including adjustments) - £297.19

300189 - Clerk January 2019 salary - £650.99

300190 - Interim Clerk January 2019 salary - £642.50

300191 - Interim Clerk`s January 2019 expenses - £75.50

300192 - Chesterfords Community Centre - January 2019 hall hire - £22.00

were approved for payment from the Parish Council current account alongside the following direct debits and online payments;

OP - 14/01/19 - Njord Design & Build - nursery fencing - £1534.50

OP - 15/01/19 - Zurich Municipal - PC insurance additional premium - £238.11

OP - 22/01/19 - G Pitt - skip hire (NHB) -£230.00

OP - 22/01/19 - Spring Cottage Landscaping - ditch work - £900.00

DD - 15/02/19 - A & J Lighting - February 2019 monthly maintenance - £161.64

DD - 15/02/19 - A & J Lighting - February 2019 call out and maintenance - £182.22

DD - 22/02/19 - E.On - February 2019 street lighting - £418.92

The following transaction;

300027 - Ridgeons Ltd - gate latch - £2.87

was approved for payment from the Recreation Ground Trust account.

119/026 CHESTERFORD COMMUNITY CENTRE

i. ClIr Mitchell noted confirmation from Zurich Municipal, the Council`s insurers, that the Parish Council are not liable for the claim relating to the storage container.

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ii. It was agreed that Chesterfords Community Centre can utilise the unused garage for storage purposes once the builder has finished emptying the materials currently stored there. It was also agreed that the Council would meet reasonable costs to replace the lock to the garage.

19/027 STREETLIGHTS

Following discussion regarding the 102 streetlights (82 columns, 20 brackets) in the village Cllr McCullough detailed costs relating to the replacement of the bulbs (£100 each, 66% failure rate within a year) with dark sky LED bulbs (£300 each, 10 year warranty) which reduce glare, are filterable and contain less harmful blue light. UKPN do not permit the location of replacement columns in the place of existing ones and charge £900 per streetlight column to transfer power to the new light and remove and dispose the old column.

Total project costs; UKPN £73,800. Bracket and lantern £39,200. Column and lantern £220,990.

The Council agreed that no new LED bulbs would be used.

It was resolved that District Cllr Redfern would liaise with Cabinet Member Kevin Bentley and District Cllrs regarding street light solutions elsewhere and that the clerk would ask EALC to add a note to their weekly bulletin requesting input from other councils.

It was noted that the faulty streetlights on London Road have been reported to UK Power Networks (04/02/19) and should be resolved within 10 working days.

19/028 SCHOOL STREET

It was agreed that Cllr McCullough would speak with the Head of Great Chesterford Primary Academy with a view to implementing a one way system in School Street at drop off time, to improve safety for pedestrians and encourage responsible driving and parking.

19/030 NEIGHBOURHOOD AND LOCAL PLAN

i. The Council noted the Inspector's Initial Questions to UDC in response to their receipt of the draft Local Plan. Cllr Thackray detailed four Neighbourhood Plan meetings since the last Council meeting with several actions agreed and confirmed that objectives, themes and policies will be approved at their March meeting.

ii. Councillors agreed Cllr Hall's circulated draft response to the Local Plan Sustainability Appraisal Consultation with the addition of the final comments circulated reiterating UDC's failure to engage or follow up and failure to respond to Parish Council comments. It was resolved that an executive summary to highlight the salient points would be added to the front of the response.

iii. It was agreed that Cllrs Gregory, Hall and Redfern would finalise and submit the response to the Local Plan Sustainability Appraisal Consultation. Chairman Gregory extended sincere thanks to Cllr Hall, who has again worked tirelessly preparing the Council's response to the latest consultation.

19/031 MATTERS FOR FURTHER DISCUSSION

District Cllr Redfern gave her apologies for the March Council meeting.

19/032 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held at 7.30pm on Wednesday 13th March, 2018.

Chairman Gregory suspended the meeting and the public left the meeting.

19/025 FINANCE (continued)

ii. Following completion of the necessary seven days public notice, it was resolved that those employees holding the post of clerk, interim clerk and maintenance person will be admitted to membership of the Local Government Pension Scheme operated by Essex County Council.

19/029 CHESTERFORD NURSERY

It was noted that the Parish Council have taken over responsibility for the perimeter fencing of the nursery site and have increased their insurance cover to include it.

Cllrs Mitchell and Tricerri have completed the risk assessment of the site and Essex County Council have confirmed that the archaeological works are complete and the trenches can now be recovered.

Chairman Gregory extended thanks to County Cllr Ray Gooding, District Cllr Redfern and Cllrs Mitchell and McCullough for their work and noted the Parish Council's continued support of Essex County Council in their ongoing discussions with the Department for Education.

The meeting closed at 10.07pm.