

# Great Chesterford Parish Council

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## Minutes of the Parish Council Meeting held on Wednesday 13 April 2022

**Present** Chair Tom Newcombe, Councillors David Hall, Mike Mitchell, Julie Redfern and Sharon Tricerri.

**In Attendance** Six members of the public and Kate Stacey, Clerk to the Council.

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### **22/47 Apologies for Absence**

Apologies for absence were received and noted from Cllrs Cleary, McCullough and Thackray. Apologies were also received and noted from District Councillors Gregory and Pavitt and County Councillor Gadd.

### **22/48 Declaration of Interests**

There were no declarations of personal or pecuniary interest.

### **22/49 Minutes of the Last Meeting**

- i. The minutes of the 9 March Parish Council meeting were approved by Councillors as an accurate representation and signed by Chair Tom Newcombe
- ii. The minutes of the 15 March Extraordinary Parish Council meeting were approved by Councillors as an accurate representation and signed by Chair Tom Newcombe.

### **22/50 Public Forum**

Six members of the public attended the meeting to give their view on views on items 22/61 (Pilgrims Close Open Space/Fence), 22/66 (Land purchase at Jackson's Lane/Hyll Close) and 22/52 Planning (in relation to application UTT/20/2724/OP; outline planning application for the erection of up to 124 dwellings, Land East Of London Rd).

### **22/51 County and District Councillor's Reports**

A report submitted by Cllr Gadd was received.

### **22/52 Planning**

The outline planning application for 124 dwellings, Land East of London Rd had been raised and discussed within the public forum at the beginning of the meeting. Chair Newcombe noted that at the recent Extraordinary meeting it had been agreed that the PC would continue to object to the application. It was noted that the UDC planning meeting receiving the application on 16 March had resulted in a number of procedural and other issues still to be resolved. Chair Newcombe would write to the Chief Executive of UDC to seek an explanation as to why the application should not be revisited in light of the conduct of the meeting.

### **22/53 Planning**

The following comments were agreed in response to planning applications;

- i. Application for a two storey side extension, single storey front porch and single storey rear extension. 2 Ashworth Villas Whiteways Gt Chesterford CB10 1NX Ref UTT/22/0602/HHF – **No comment.**
- ii. Application to discharge condition 7 (Biodiversity enhancement layout), 10 (tree protection plan), 11 (hard/soft landscaping) and 14 (materials) attached to UTT/21/3373/FUL. Chesterford House High St Gt Chesterford CB10 1PL, Ref. No: UTT/22/0753/DOC – **No comment.**
- iii. Application to discharge condition 3 (Construction Environmental Management Plan), 4 (access details), 6 (hard/soft landscaping) and 8 (materials) attached to UTT/18/2967/FUL – **No comment.**
- iv. Chesterford House High St Gt Chesterford CB10 1PL, Ref. No: UTT/22/0751/ Application to discharge condition 2 (materials) and 4 (window and door detail) attached to UTT/18/2968/LB, Ref. No: UTT/22/0746/DOC – **No comment.**
- v. Single storey front and rear extensions, The Mills Walden Rd Gt Chesterford CB10 1PS Ref. No: UTT/22/0733/HHF – **No comment.**
- vi. Proposed front and rear extensions above existing ground floor extensions. 55 Pilgrims Close Gt Chesterford CB10 1QG, Ref. No: UTT/22/0673/HHF – **No comment.**
- vii. Erection of an extension to existing Scout Hut together with a new Community Store building, Chesterford Recreation Ground Newmarket Rd Gt Chesterford, Ref. No: UTT/22/0663/FUL – **No comment.**

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It was noted that there was an error in the application with respect to the landowner (RGT not PC). It was also noted that the Scout Hut lease should include responsibility for the related cesspit.

viii. 1 no. Robinia- Reduce and shape by 1m. 2 Eastgate Newmarket Rd Gt Chesterford, CB10 1PA Ref. No: UTT/22/0956/TCA – **No comment.**

## **22/54 To note Uttlesford District Council planning decisions**

The following UDC planning decisions were noted;

- i. Non-material amendment to UTT/20/0256/FUL - modification of the current vehicular access The Close Church St Gt Chesterford CB10 1NP, Ref. No: UTT/22/0729/NMA; **Approved.**
- ii. s211 notice to prune no. 1 Lawson Cypress, The Limes School St Gt Chesterford CB10 1NN, Ref. No: UTT/22/0660/TCA; **No Objections.**
- iii. Loft conversion with new rear facing roof light windows, 9 South St Gt Chesterford CB10 1NW, Ref. No: UTT/22/0323/HHF; **Approved.**
- iv. Proposed first floor extension to the sides and rear, new entrance door/window following demolition of existing porch and removal of chimney, 7 Rookery Close Gt Chesterford CB10 1QA, Ref. No: UTT/22/0315/HHF; **Refused.**
- v. Proposed removal of existing porch and erection of new porch. 4 St Johns Close, Gt Chesterford CB10 1PB, Ref. No: UTT/22/0270/; **Approved.**
- vi. Extension to house, conversion of stable block to living accommodation, extension to outhouses and erection of triple garage (works commenced under planning permission UTT/0021/93/FUL and listed building consent UTT/0022/93/LB), Chesterford House High St Gt Chesterford CB10 1PL, Ref. No: UTT/22/0234/CLP; **Withdrawn.**

## **22/55 Finance**

i. The Clerk presented a statement of accounts and reconciliation to cash books for the Parish Council current and deposit accounts which were agreed and signed. The following charges were approved for payment;

Bank service charge	£18.00
R Raimondo Proofreading services	£660.00
A&J Lighting	£161.64
Survey Monkey subscription	£384.00
Maintenance salary March 2022 + holiday allowance + back pay	£1,723.27
Maintenance expenses 111 miles	£56.06
Clerk`s salary, AL, March 2022 + holiday allowance + back pay	£1,369.93
Clerk`s salary, KS, March 2022 + holiday allowance + back pay	£1,074.49
Clerk`s expenses, KS, March 2022	£81.28
Essex Pension Fund March 2022	£1,385.46
Parkers Pitches Ltd	£1,188.00
Parkers Pitches Ltd	£780.00
CCC room hire	£51.00
EALC (EALC/NALC Affiliation fee)	£449.27
CCC electricity/multisports/scout hut	£76.16
Playquip	£23,011.20

Cllr Mitchell would undertake to ascertain the electricity charge that would need reimbursing to the PC from the Scout Group.

- ii. The National Association of Local Councils retrospective salary award for 2021/22 was noted and adopted.
- iii. It was agreed to appoint Ms A C Wood as internal auditor for 2021/22.

## **22/56 Recreation Ground**

The recreation ground report was received (Appendix 1).

## **22/57 Open spaces**

The open spaces report was received (Appendix 1).

Cllr Mitchell noted that the flagpole on Coronation Green had been re-erected and a guard placed around it following a young resident's interference. This had resulted in a £100 bill and Cllr Mitchell

expressed his disappointment that no contribution had been forthcoming from the young resident's family.

It was noted that Cllr Cleary was collating information on faulty street lights to take forward with a contractor.

## **22/58 Neighbourhood plan**

Chair Cllr Newcombe reported that the Neighbourhood Plan for Great and Little Chesterford had been submitted. It was noted that there would now be a consultation period between 14 April – 30 May 2022; information on how to contribute would be included on the GCPC website. It was noted that, given the timescales involved, the Neighbourhood Plan would be in place before the UDC Local Plan.

## **22/59 Nursery**

i. It was resolved to carry out agenda item 22/59ii in closed session in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

It was noted that the consultation period with the village would come to an end on 15 April.

ii. Cllr Mitchell reported on progress with the potential funding, procurement and provider in closed session.

## **22/60 Yellow Lines on the High Street**

Cllr Mitchell reported on a meeting he and Cllr Tricerri had held with interested residents regarding the placement of yellow lines on the High Street. After discussion of the widely differing feedback received by residents over the last couple of months and at the meeting the PC agreed that a proposal for a portion of double yellow lines along the Rose Lane side of the High Street would be taken forward and discussed with the North Essex Parking Partnership. The new arrangement would be put in place as an 'experimental stage' and would be reviewed after six months.

## **22/61 Pilgrims Close Open Space/Fence**

One resident attended the meeting to discuss the use of the area. Following discussion it was agreed that the fence next to the footpath to the High Street would not be removed and that the resident would liaise with neighbours to clear the site of rubbish and bring a plan for the use of the area back to the PC for consideration. Cllrs Mitchell and Tricerri would undertake to share potential playground ideas with the resident.

## **22/62 Cricket Club; net refurbishment**

It was noted that the cricket club net was also used by non-cricket club residents and it was therefore agreed that the PC would share the cost of refurbishment with the Cricket Club.

## **22/63 Bike racks**

It was noted that a resident had brought forward a suggestion for a bike rack somewhere close to the village shop; a proposal for a rack within Pepper Court had been rejected by Pepper Court residents. It was agreed that other potential areas near to the shop would be sought out.

## **22/64 Jubilee**

i) to receive an update on plans.

ii) to consider appropriate purchases (eg Jubilee flag)

As Cllr Cleary had given apologies these two items were deferred to the next meeting.

Cllr Redfern confirmed that the Jubilee beacon had been located and would be lit during the Jubilee celebrations.

## **22/65 Grant applications**

i. Community Centre oven.

It was agreed that a 50% contribution (approx. £2,227) would be made to cover the cost of the oven.

ii. Jubilee celebrations.

Cllr Redfern reported that she intended to submit a grant application to UDC to cover Jubilee events.

iii. GC Primary Academy Year 6 Leavers Event.

It was agreed that the requested £100 would be donated to the GCPA leavers' event.

## **22/66 Land purchase at Jackson's Lane/Hyll Close**

Three residents attended the meeting and had made representations at the public forum section of the agenda. It was noted that the PC would be asked by UDC to make comment on the retrospective planning application for a fence on the already purchased plot. Two other purchases were in the pipeline. The PC noted that it would be preferable if the fences around the purchased plots were similar and of the same height. The residents noted that they were supportive of this view and would consider the height of the fences further before submitting their applications.

## **22/67 Vandalism in the village**

It was noted that there had been a few more incidents of wheelie bins being set alight and that this was not just occurring in Great Chesterford. In view of this it was agreed that there was little that the PC could do other than Chair Newcombe sending an email to village residents. Chair Newcombe reported that he had also repaired the fence around the Recreation Ground several times. It was agreed that a Community PC would be invited to attend the Annual Village Meeting to give a talk on vandalism.

## **22/68 Matters for Further Discussion**

There were no items raised for future discussion.

## **22/69 Date of Next Meetings;**

The next meeting would be the Annual meeting of the Parish Council at 7.30pm on Wednesday 11 May 2022.

It was agreed that the Annual Village meeting would be held on 31 May 2022.

The meeting closed at 9.40pm.

**Approved as accurate, 11 May 2022**

**Chair**