

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on accrual and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Great Chesterford Parish Council

County area (local councils and parish meetings only): Essex

Financial year ending 31 March 20xx

Prepared by (Name and Role): Kate Stacey, Clerk and RFO

Date: 17/05/2023

	£	£
Balance per bank statements as at 31/3/xx:		
Current account	22,105.7	
Reserve/deposit account	125,700.7	
	147,806.3	
Petty cash float (if applicable)	n/a	-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)	n/a	-
Add: any un-banked cash as at 31/3/23	n/a	-
Net balances as at 31/3/23 (Box 8)		147,806.0