

Great Chesterford Parish Council

Minutes of a Parish Council Meeting held on Thursday 22nd April 2021.

Present Chair Tom Newcombe, Councillors Mike Mitchell and Sharon Tricerri.
In Attendance County Councillor John Moran, District Councillor Neil Gregory, 2 members of the public and Amanda Lindsell, Clerk to the Council.

21/057 APOLOGIES FOR ABSENCE

Apologies for absence were received and noted from District Cllr Richard Pavitt and Councillor Penny McCullough.

Councillors Rachel Thackray and David Hall joined the meeting.

21/058 DECLARATIONS OF INTEREST

Councillor Mike Mitchell declared a pecuniary interest in agenda item 21/063v, as the applicant.

Councillor Rachel Thackray declared a personal interest in agenda item 21/071, as a Governor of the school.

21/059 MINUTES OF THE LAST MEETING

The minutes of the March Parish Council Meeting were approved by Councillors as an accurate representation and Chairman Tom Newcombe authorised the Clerk to sign the minutes on his behalf.

21/060 PUBLIC PARTICIPATION

Councillor Gareth Bevens joined the meeting.

21/062 COUNTY AND DISTRICT COUNCILLOR REPORTS

Councillor Julie Redfern joined the meeting.

County Councillor John Moran reported;

- i. Attendance at the Anglian Great Ouse Regional Flood and Coastal Committee meeting, advised the Parish Council to take great interest in the significant proposed developments, particularly in Cambourne, and noted that corporate development can push things through at great speed.
 - ii. Affinity Water have announced that the specialist equipment they use to soften the water supplied to 8200 households and 600 businesses in Saffron Walden, has come to the end of its life and will not be replaced. Some residents are complaining that they now have grit in their water and some Little Chesterford residents say that their water is now undrinkable. County Cllr Moran has forwarded 250 names to MP Kemi Badenoch to refer this consumer rights issue on to Ofwat.
 - iii. The cycle path has gone to the design stage of the Local Highways process and will take four to six months before funding sources are explored. the route will be Great Chesterford to little Chesterford to Littlebury.
 - iv. Cllr Hall requested an update regarding the Council's request that Essex Highways consider the two substantial proposed developments concurrently. County Cllr Moran agreed that the applications should not be considered separately and resolved to pursue a response from Essex Highways.
 - v. Cllr Bevens requested support in achieving the repair of the significant dangerous pot holes off the A11. County Cllr Moran resolved to take a look tomorrow and pursue the repairs, irrespective of which County the potholes are located in.
 - vi. Cllr Bevens requested an update regarding the Rookery Close access for development and County Cllr Moran confirmed that he has asked Essex Highways to visit the site.
 - vii. Cllr Bevens requested support in achieving the removal of the redundant rusty metal post on the corner of Church Street and Newmarket Road and County Cllr Moran resolved to pursue the removal of the post.
- District Cllr Gregory reported;
- i. Neither Great or Little Chesterford are affected by the removal of Affinity Water's softening process. However, the presence of grit in the water and cloudiness are issues for these residents as a result of Affinity water drilling down to access water as the river is so depleted, and will be a bigger problem going forward.
 - ii. The District Council's investment in Chesterford Research Park continues to be extremely successful, and other recently purchased assets are also increasing in value.

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- iii. The Local Plan call for sites concluded 21/04/2021, and in four to six weeks the significant number of submissions will be publically available, followed by the analysis of the respective sites in September.
 - iv. District Councillors have been invited to a meeting next week with the developers of the site to the east of London Road, and are aware of the Parish Council's perspective, particularly regarding the cumulative effect.
 - v. Problems have been reported regarding low water pressure in Little Chesterford, possibly due to increased use at Chesterford Research Park.
 - vi. Contractors working at the Bartholomew Close development have, to date been sensitive to any concerns raised.
- County Councillor John Moran and District Councillor Neil Gregory left the meeting.*

21/061 CO-OPTION OF NEW COUNCILLOR

Simon Cleary was co-opted onto the Parish Council. The clerk resolved to provide Cllr Cleary the Declaration of Acceptance of Office and Notice of Co-Option of a Parish Councillor for the Parish, to be countersigned by the Clerk at the earliest opportunity.

21/063 PLANNING

The following comments were agreed in response to planning applications;

- viii. UTT/21/1257/HHF - High Trees, Church Street, Great Chesterford
Proposed single garage with domestic storage and home study and replacement of garage door of existing house with single door - The Parish Council agreed that they do not object to this application, but request that conditions are imposed relating to materials to be used and also the planting scheme.
- i. UTT/21/0752/HHF - The Old Engine House, South Street, Great Chesterford
Construction of garage and works to outbuilding - No comment.
- ii. UTT/21/0771/DOC - Reed House Manor Lane Great Chesterford
Application to discharge condition 2 (details of materials) attached to UTT/20/3400/LB - No comment.
- iii. UTT/21/0684/DOC - Mill Cottage, Newmarket Road, Great Chesterford
Application to discharge condition 2 (details of clay pantiles) and 3 (breathable membrane details) attached to UTT/20/3466/LB - No comment.
- iv. UTT/21/1168/HHF - Manor Mead, High Street, Great Chesterford
Demolition of existing rear lean-to extension, and erection of replacement rear single storey extension - No comment.
- v. UTT/21/1033/HHF - Torphin, Manor Lane, Great Chesterford
Proposed garden room - No objections.
- vi. UTT/21/1224/HHF - 10 Meadow Road, Great Chesterford
Proposed single storey rear extension and addition of pitched roof to garage - No objections.
- vii. UTT/21/1181/FUL - Telephone Exchange, Newmarket road, Great Chesterford
Replacement of temporary timber clad wall with brick wall and entrance door - The Parish Council agreed that have no comments relating to this application, on the understanding that the use of the building does not change.

The following planning decisions were noted;

- ix. UTT/21/0406/HHF - Maybury House, Carmel Street, Great Chesterford
Single storey extension, internal alterations and removal of existing conservatory - Approved
- x. UTT/20/3384/HHF - The Haylocks, Newmarket Road, Great Chesterford
Proposed erection of garden wall to front of property, replacing existing boundary fence and netting - Approved
- xi. UTT/21/0154/HHF - New Farmhouse, Carmel Street, Great Chesterford
Proposed timber gazebo in rear garden - Approved
- xii. UTT/20/3126/HHF - 8 The Willows, Great Chesterford
Erection of replacement outbuilding - Approved
- xiii. UTT/21/0130/CLP - 8 Rookery Close Great Chesterford
Convert garage into habitable space. Remove garage door, brick in and add window - Approved
- xiv. UTT/21/0217/DOC - Mill Cottage, Newmarket Road, Great Chesterford
Application to discharge condition 2 (details of hearth, wood burning stove and flue) 4 (Biodiversity enhancement layout) and 5 (lighting design scheme for Biodiversity) attached to UTT/20/3053/LB - Discharge conditions in full.

21/064 FINANCE

i. The clerk presented a statement of accounts and reconciliation to cash books for the Parish Council Current and Deposit accounts which were agreed and signed.

The following transactions;

DD - A & J Lighting - call out - £291.42
OP - Eco Plastic Wood - bench and picnic table - £1332.25
OP - Parkers Pitches - seed Rec Ground - £1234.00
OP - Chesterford Cricket Club - £200.00
OP - Chesterfords, Ickleton & Hinxton WI - prize donation - £25.00
OP - Toby Chapman - leaflet delivery - £100.00
OP - R Wilkinson - leaflet delivery - £25.00
OP - Bryan Lecoche - concrete block hire - £201.60
DD - Unity trust bank - quarterly charge - £18.00
OP - H Helliard - Neighbourhood Plan co-ordination - £778.50
OP - H Helliard - Neighbourhood Plan postage costs - £15.75
OP - Grafton Merchandising - nursery fencing - £452.90
OP - Grafton Merchandising - nursery fencing - £181.16
OP - Ridgeons - asphalt - £12.16
OP - Print4Business - N Plan flyer - £81.60
OP - Premier Sport Surfaces Ltd - tennis nets - £450.00
OP - Parkers Pitches - verti draining - £720.00
OP - Salaries - £3578.55
OP - Essex Pension Fund - March 2021 - £582.23
OP - HMRC - quarterly payment - £1607.88
DD - A&J Lighting call out - £157.14

were agreed for payment.

ii. The Clerk shared EALC's list of three recommended internal auditors and explained their charges. The Council agreed to continue to appoint Yvonne Morton as internal auditor to the Parish Council, subject to Cllr Bevins approval, once he has spoken with the auditor.

21/065 STREET LIGHTING

i. The Clerk provided a review of the street lighting, confirming that 16 of the 93 street lights are currently not working and noted that a further five street lights are not working within the area that four lights have been approved for replacement, incurring traffic management costs of £3592.

It was resolved that the Clerk will forward details to Cllr Cleary, who will investigate with Electrical Testing Ltd why the additional five are not working, with agreement to co-ordinate repair if appropriate.

ii. The Council agreed that the Clerk will seek clarity from Essex County Council regarding the responsibility for the streetlights.

21/066 OPEN SPACES

i. Please see appendix 1.

ii. The Council resolved to undertake the immediate pollarding of the mature horse chestnut tree at Horse River Green, that lost a branch in recent high winds.

iii. Cllr Mitchell resolved to drop a note through the door of all four possible owners, to politely request that the fence on the right-hand side from the High Street to Rookery Close is repaired.

21/067 RECREATION GROUND TRUST

i. Please see appendix 1.

ii. It was agreed to consider the multi-sport booking fee at the May meeting.

iii. The Council resolved to purchase new doubles tennis nets.

iv. The Council resolved to undertake the minor repair to the multi sport surface area.

v. The council resolved to contribute £200 to the Cricket Club to assist with replacement tractor tyres for the mower.

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21/068 ANNUAL PARISH MEETING AND ANNUAL PARISH COUNCIL MEETING

The Council resolved to not hold the Annual Parish Meeting and Annual Parish Council Meeting, but noted their intention to hold a village meeting once regulations allow.

21/069 NEIGHBOURHOOD PLAN

Cllr Thackray confirmed that the six week consultation of Reg 14 ends 10/05/2021. The steering group will collate responses, update the plan and forward to UDC before the referendum is held.

Cllr Thackray noted that the group cannot campaign for a yes vote, but can campaign for people to vote. £4931 of the £7500 Neighbourhood Plan grant has been spent to date.

21/070 LOCAL PLAN

Cllr Hall noted that the responses to the call for sites will probably be available in mid June, with UDC's preliminary assessment following in September. Two recent meetings with Grosvenor provided an indication of their intention to submit an application for 1500 houses adjacent to the A11 within the Local Plan period, and a further 2500 houses after, with bus access down Park Road.

It is noted that Grosvenor have had limited discussions with the Genome site the other side of the A11 and District Cllr Gregory has noted that discussions between South Cambs and UDC have been virtually nil. Cllrs Hall and Redfern resolved to try to restart conversations with the Wellcome Trust.

21/071 NURSERY

Cllr Mitchell confirmed that work continues behind the scenes, with five meetings in April, two Parish Council meetings and an additional three involving Cllrs Redfern and Mitchell with UDC, ECC and a possible partner. Further information is required from the possible partner and ECC regarding funding before progress can be made.

The Parish Council agreed that they are keen to share an updating message with the village, as soon as is practicable.

21/072 MATTERS FOR FURTHER DISCUSSION

- i. Concerns were raised at the March meeting regarding a business operating from a property on Rookery Close. The Parish Council asked District Cllr Gregory to raise the concern with the enforcement team at UDC - clerk to pursue with relation to security lighting, the boundary and the shed planning permission.
- ii. Rookery Close - piece of land - EX274074
- iii. High Street yellow lines, Cllr Bevens to forward the plan to Cllr Mitchell.

21/073 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held at 7.30pm on Wednesday 12th May, 2021.

The meeting closed at 21.56

**Approved as accurate
19/07/2021**