

# **GREAT CHESTERFORD PARISH COUNCIL**

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**Clerk to the Council – Kate Stacey**

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Councillors are summoned to attend a meeting of Great Chesterford Parish Council to be held on

**Wednesday 8 June 2022 at 7:30pm at the Chesterfords Community Centre**

In accordance with Public Bodies (Admission to Meetings Act) s1, the council, in consideration of the confidential nature of the business, may resolve to exclude members of the public and press from consideration of items.

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## **AGENDA**

### **22/83 Apologies for Absence**

### **22/84 Declaration of Interests**

To receive any 'personal' or 'pecuniary' interests relating to items on the agenda.

### **22/85 Minutes of the Last Meeting**

To approve as a correct record of events the minutes of the 11 May Parish Council meeting and 11 May Annual Parish Council Meeting.

### **22/86 Public Forum**

Fifteen minutes will be made available to address questions raised by members of the public.

### **22/87 County and District Councillor's Reports**

To receive the above reports.

### **22/88 Planning**

#### **a. To consider any comments to be returned to Uttlesford District Council (UDC) relating to applications;**

i. Application to discharge condition 3 (additional drawings) attached to UTT/21/1317/LB. **The Old Elm Tree**, Church St, Gt Chesterford CB10 1NP. Ref. No: UTT/22/1259/DOC.

ii. Proposed first floor rear and side extension, demolition of existing porch and new entrance door and window. **7 Rookery Close**, Gt Chesterford CB10 1QA. Ref. No: UTT/22/1258/HHF.

iii. To vary condition 2 (Biodiversity, Surface Water Drainage, Hard and Soft Landscaping and Tree Protection) of UTT/21/2113/FUL to allow removal of trees behind plots 11-13. **Land North Of Bartholomew Close**, Gt Chesterford. Ref. No: UTT/22/1260/FUL.

iv. Consultation on County Council application ESS/20/22/UTT - Change of use of land to allow the construction of **a recycled aggregate production facility** including storage bays and HGV parking **Boro Farm, Newmarket Rd** Gt Chesterford CB10 1FN.

v. Single storey front and rear extensions with new pitched roof to side. **1 The Elms** Gt Chesterford CB10 1QD. Ref. No: UTT/22/1283/HHF

vi. Proposed patio, cobbled sandstone border and low retaining wall in rear garden. **The Delles**, Carmen St Gt Chesterford CB10 1NR. Ref. No: UTT/22/1292/HHF.

vii. Proposed window alterations to rear extension. **May Cottage**, Carmel St, Gt Chesterford CB10 1PH. Ref. No: UTT/22/1336/HHF

viii. Proposed window alterations to rear extension. **May Cottage**, Carmel St, Gt Chesterford CB10 1PH. Ref. No: UTT/22/1337/LB

ix. Replacement of existing timber windows with black-framed upvc double-glazed windows. Replacement of areas of panelled cladding with insulated render. **Mull House and Jura House** Gt Chesterford Court Newmarket Rd Gt Chesterford. CB10 1PF. Ref. No: UTT/22/1442/FUL

x. Proposed front bay window extension, loft conversion and internal amendments. **47 Jacksons Lane** Gt Chesterford CB10 1PT, Ref. No: UTT/22/1029/HHF.

xi. Installation of 10x2 solar PV panels across the side roof of the house - conservation area. **Acremore** High St Gt Chesterford Essex CB10 1PL. Ref. No: UTT/22/1493/HHF.

**b. To note Uttlesford District Council planning decisions;**

i. Proposed crown reduction and limb removal of 1 no. Laburnum. **The Timbers**, Manor Lane Gt Chesterford CB10 1PJ. Ref. No: UTT/22/1319/TCA. **No Objections.**

ii. 1no. Beech-remove lower branches, **20 Jacksons Lane**, Gt Chesterford CB10 1PU. Ref. No: UTT/22/1286/TPO. **Allowed.**

iii. 1no. Sycamore- fell to ground level, **Middle House**, Carmel St Gt Chesterford CB10 1PH. Ref. No: UTT/22/1093/TPO. **Allowed.**

iv. Single storey front and rear extensions, **The Mills**, Walden Rd Gt Chesterford CB10 1PS. Ref. No: UTT/22/0733/HHF. **Approved.**

v. Proposed front and rear extensions above existing ground floor extensions. **55 Pilgrims Close**, Gt Chesterford CB10 1QG. Ref. No: UTT/22/0673/HHF. **Approved.**

vi. Erection of an extension to existing **Scout Hut** together with a new Community Store building, Chesterford Rec Ground Newmarket Rd Gt Chesterford. Ref. No: UTT/22/0663/FUL. **Approved.**

**22/89 End of Year Finance**

i. Internal audit report.

To receive and note the internal auditor's report.

ii. To read through and approve the Section 1 Annual Governance Statement of the Annual Governance and Accountability Return 2021/22.

iii. To approve the annual accounts, sign the Section 2 Accounting Statements 2021/22 and minute the approval.

iv. To note the completion of the Notice of Public Rights and Publication of Annual Governance and Accountability Return (Exempt Authority) to be displayed from 13th June 2022, and making available the Annual Governance and Accountability Return and associated documents on application to the clerk, between 13/06/22 and 22/07/22.

**22/90 Finance**

i. To receive a statement and review of accounts and list of payments for approval.

ii. To note renewal of insurance

**22/91 Policies and guidance documents**

To confirm the following GCPC policies and guidance documents;

- i Financial regulations
- ii Standing Orders
- iii Code of Conduct
- iv Training Policy
- v Freedom of Information Policy
- vi Equality Policy
- vii Data Protection Policy
- viii Council Publication Scheme
- iv Complaints Procedure
- v Risk Assessment
- vi Grant Awarding Policy

**22/92 Applying for Grants**

To discuss

**22/93 Recreation Ground Trust (Appendix 1)**

Report to be received and discussed;

- i. Item 1 - Play area equipment – consultation
- ii. Item 4 – Wall fallen into ditch on B184
- iii. Item 5 – Electrical supply – survey and replacement of terminal box at multisports
- iv. Items 10/13 – grass cutting equipment

**22/94 Open spaces (Appendix 1)**

Report to be received and discussed;

- i. Item 4 – yellow lines on High Street
- ii. Item 6 – lighting repairs

**22/95 Nursery**

i. To resolve to carry out agenda item 22/95ii in closed session in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

ii. To receive an update.

**22/96 Pilgrims Close Open Space/Fence**

To receive and discuss a proposed plan put forward by residents for the use of the area and to confirm any actions.

**22/97 Bike racks**

To discuss potential locations of bike racks.

**22/98 Councillor vacancy**

Vacancy and action required to be discussed

**22/98 Matters for Further Discussion**

Subject to the discretion of the Chair, raised by Councillors with a view to being an item on the next agenda. Please note that no decisions can be lawfully made under this item.

**22/99 Date of Next Meeting; Wednesday 13 July 2022**



**SIGNED (CLERK):**

**DATE: 31 May 2022**