

GREAT CHESTERFORD PARISH COUNCIL

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Clerk to the Council – Kate Stacey

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Councillors are summoned to attend a meeting of Great Chesterford Parish Council to be held on

Wednesday 20th March 2024 at 7:30pm at the Chesterfords Community Centre.

In accordance with Public Bodies (Admission to Meetings Act) s1, the council, in consideration of the confidential nature of the business, may resolve to exclude members of the public and press from consideration of items.

AGENDA

24/14 Apologies for Absence

To receive any apologies for absence.

24/15 Declaration of Interests

To receive any 'personal' or 'pecuniary' interests relating to items on the agenda.

24/16 Minutes of the Last Meeting

To approve as a correct record of events the minutes of the 10 January 2024 Parish Council meeting.

24/17 GCPC Action Log (Cllr Thackray)

To review and confirm actions undertaken and outstanding since the previous meeting.

24/18 Public Forum

Fifteen minutes will be made available to address questions raised by members of the public.

24/19 County and District Councillor's Reports

To receive the above reports.

24/20 Planning

a) Current major planning issues;

i. London Road; two developments (Cllr Redfern).

To receive any updates and agree any action required.

ii. Boro Farm aggregate recycling facility (Cllr Mitchell).

To receive any updates and agree any action required.

iii. Wellcome Trust Genome Campus, expansion at Hinxton (Cllr Redfern).

To receive any updates and agree any action required.

b) To consider any comments to be returned to Uttlesford District Council (UDC) relating to applications;

i. Demolition of existing conservatory and erection of two storey and single storey extensions and front open porch. **The Old Tower**, High St, CB10 1PL. Ref. No: UTT/24/0379/HHF.

ii. Opening up of existing central fireplace and reuse of brickwork as hearth along with essential flue repairs. **The Plough**, High St, CB10 1PL. Ref. No: UTT/24/0315/LB.

iii. Replacement of windows and two sets of French doors at the rear with wooden timber frames and low profile double glazing. **2 Kings Granary**, Newmarket Rd, CB10 1PE. Ref. No: UTT/24/0039/HHF.

c) To note Uttlesford District Council planning decisions;

- i. Proposed conversion of garage with first floor extension and new render to external walls Mumbles, Carmel St, CB10 1PH. Ref. No: UTT/24/3099/HHF. **Approved.**
- ii. Single storey front and side extensions, part garage conversion, and changes to materials and fenestration, 8 Four Acres, CB10 1QE. Ref. No: UTT/24/3080/HHF. **Approved.**
- iii. Single storey rear extension, 4 Pilgrim Close, CB10 1QG. Ref.: UTT/24/2866/HHF. **Approved.**
- iv. Outline planning application for residential development of up to 350 dwellings, including a Heritage Park including historical interpretation boards and heritage trail and other public open space, up to 50sqm of shop and cafe floor space (Use Class E/F), sustainable urban drainage system and associated infrastructure. Land between Walden Rd and Newmarket Rd. Ref. No: UTT/22/2997/OP. **Refused.**
- v. Replacement of concrete drainage channels on the platforms at Station, Railway Station Newmarket Rd, CB10 1NY. Ref. No: UTT/24/3051/LB. **Approved.**
- vi. Proposed two storey rear extension and conversion of outbuilding to form residential accommodation as set out in approved listed building consent reference UTT/0749/10/LB. Barcroft, Carmen St, CB10 1NR. Ref. No: UTT/24/0011/LB and Proposed two storey rear extension and conversion of outbuilding to form residential accommodation as set out in approved application reference UTT/0748/10/REN. Barcroft Carmen St. CB10 1NR. Ref. No: UTT/24/0010/HHF. **Refused.**
- vii. Erection of first floor side/rear extension. 17 Ash Green Great Chesterford Saffron Walden CB10 1QR. UTT/24/0113/HHF. **Refused.**

24/21 Finance

i. Accounts

To receive bank statements, a review of accounts and list of payments for approval.

ii. Grant application submitted to GCPC

To consider an application for £100 from the Friends of GC Primary Academy Year 6 leavers' committee towards a Year 6 leavers' event.

iii. Grants submitted by GCPC

To receive feedback on grant applications submitted;
Zero Carbon Communities grant (Cllr Cooper)
Large scale Sports grant (Cllr Mitchell).

24/22 Recreation Ground

i. Recreation Ground report (Cllr Mitchell)

To receive a report.

ii. Bowls Club lease renewal (Cllrs Newcombe/Mitchell)

To consider the renewal of the Bowls Club lease.

iii. Scout Hut extension project plus solar panels (Cllr Mitchell)

To consider a proposal for an extension to the Scout Hut and matters relating to solar panels.

iv. Replacement trees on the Recreation Ground

To consider suitable tree species to replace the felled/diseased Poplar and Sycamore.
To consider a suitable tree to replace a memorial cherry tree (damaged by a falling branch).

24/23 Open spaces

i. Open spaces report (Cllr Mitchell)

To discuss and consider issues arising from the attached report.

ii. Ditches and flood defences (Cllr Mitchell)

To receive a report on flood defences.

iii. Scouts; bulb and tree planting

To discuss a proposal from the Group Scout Leader bulb and/or tree planting in the Village.

iv. Risk assessments

To receive and discuss any actions required in relation to risk assessments recently provided for Horse River Green, Coronation Green, 'the mound' (Rookery Close), Ratcliff and Hammond Gardens)

v. Development of the field area behind the Recreation Ground near the orchard/allotments

To consider the services available to Parish Councils offered by the Essex Ecology Service.

vi. GCPC mower and grass cutting

To receive a proposal to enter into a rental agreement for the storage of the GCPC mower.

24/24 GCPC Policies and strategies

i. Draft Grievance policy

To receive a draft grievance policy for approval.

ii. Draft Disciplinary policy

To receive a draft disciplinary policy for approval.

iii. Draft Grant strategy (Cllrs Thackray and Cooper)

To receive a draft grant strategy.

iv. Civility and Respect Pledge

To agree to sign up to the National Association of Local Councils and Society of Local Council Clerks civility and respect pledge.

24/25 D Day Event

To consider the purchase of a flag (5 x 3ft - £24 inc VAT).

To discuss event proposals.

24/26 Village assets (Cllr Rowan)

To review a list of village assets for approval for submission to Uttlesford District Council.

24/27 GCPC 2024/25 Action plan

To consider the current draft action plan proposal for the financial year 2024/5.

24/28 Gov.uk domain name

To consider whether GCPC should adopt a gov.uk domain name.

24/29 Proposal for a bus shelter

To consider a proposal for a bus shelter on the east side of Ickleton Road at Station Turn.

24/30 Essex Minerals Local Plan Review consultation

To consider any GCPC comments to be put forward by 09.04.24 (www.essex.gov.uk/minerals-review).

24/31 Nursery

i. To resolve to carry out agenda item 24/31 iii in closed session in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

ii. Powers of Great Chesterford Parish Council (Cllrs Newcombe/Mitchell)

To receive a report on the powers available to GCPC in relation to the Nursery/Pre-School.

iii. To receive an update.

24/32 Matters for Further Discussion

Subject to the discretion of the Chair, raised by Councillors with a view to being an item on the next agenda. Please note that no decisions can be lawfully made under this item.

24/33 Date of Next Meeting

To note that the next meeting is scheduled for Wednesday 10 April 2024.

A handwritten signature in black ink, appearing to be 'NB', is written below the text.

SIGNED (CLERK):

DATE: 14/03/24