

# **GREAT CHESTERFORD PARISH COUNCIL**

www.lovegreatchesterford.com

**Clerk to the Council – Kate Stacey**

1 Manor Cottages, Manor Lane, Great Chesterford, CB10 1PJ Tel: 01799 530 134

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Councillors are summoned to attend an **Annual meeting of the Great Chesterford Parish Council** to be held on **Wednesday 17 May, 2023 at 7:30pm, Chesterford Community Centre**

In accordance with Public Bodies (Admission to Meetings Act) s1, the council, in consideration of the confidential nature of the business, may resolve to exclude members of the public and press from consideration of items.

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## **AGENDA**

**22/88 Election of Chairman**

**22/89 Election of Vice-Chairman**

**22/90 Apologies for Absence**

**22/91 Declaration of Acceptance of Office**

All Councillors to submit their Declarations of Acceptance of Office

**22/92 Declaration of Interests**

To receive any 'personal' or 'pecuniary' interests relating to items on the agenda.

**22/93 Public Forum**

15 minutes will be made available for members of the public.

**22/94 Finance**

i. To approve the asset register as at 31/03/23.

ii. To read through and approve the Section 1 Annual Governance Statement of the Annual Governance and Accountability Return 2022/23.

iv. To approve the annual accounts, sign the Section 2 Accounting Statements 2022/23 and minute the approval.

v. To note the completion of the Notice of Public Rights and Publication of Annual Governance and Accountability Return ( Exempt Authority) to be displayed from 5 June 2023, and making available the Annual Governance and Accountability Return and associated documents on application to the clerk, between 5 June and 14 July 2023.

**22/95 Policies and guidance documents**

To review and approve the following Parish Council documents;

- i Financial regulations
- ii Standing Orders
- iii Code of Conduct
- iv Training Policy
- v Freedom of Information Policy
- vi Equality Policy
- vii Data Protection Policy
- viii Council Publication Scheme
- iv Complaints Procedure
- v Grant Awarding Policy
- vi. Statement of Internal Control (Finance)

**22/96 Date of Next Meeting;** Wednesday 17 May 2023 (directly following completion of the above agenda)  
Thursday 18 May 2023; Annual Village Meeting  
Wednesday 14 June 2023



**SIGNED (CLERK):**

**DATE: 11/05/23**