

Great Chesterford Parish Council

Minutes of the Parish Council Meeting held on Wednesday 8 February 2023

Present	Councillors Tom Newcombe (Chair) Penny McCullough, Mike Mitchell, Julie Redfern, Rachel Thackray and Sharon Tricerri.
In Attendance	District Councillor Neil Gregory and Kate Stacey, Clerk to the Council. Five members of the public.

23/24 Apologies for Absence

There were no apologies; Cllr Thackray had forewarned of late arrival.

23/25 Declaration of Interests

Cllr Newcombe declared that he was a partner at Birkett's.

23/26 Minutes of the Last Meeting

The minutes of the 11 January 2023 Parish Council meeting were approved and signed as an accurate record.

23/27 Public Forum

A resident requested feedback on the planning application for the Boro Farm Aggregate site. It was reported that the application for a 'certificate of lawfulness' had been rejected, but the other two planning applications had not yet been determined.

A resident requested feedback on the S106 issues relating to the London Road developments. It was reported that ECC had been written to in regard to the railway bridge bike track project. The issue of bike and pedestrian access from London Road to the centre of the Village had not yet been addressed.

Cllr Mitchell reported that the Early Years funding contribution in the s106 agreement in relation to the 124 (111) housing development had been confirmed.

A query had been received from the Pre-School regarding whether the PC would provide Coronation mementoes for children. It was agreed that the Clerk would ask what was envisaged and that this issue would be returned to at the next meeting.

A resident had requested that the speed limit on Jackson's Lane be reduced to 20 mph for safety reasons. It was agreed that this proposal would be put forward to ECC.

23/28 County and District Councillor's Reports

The reports were received.

23/29 Planning

a) The following comments would be returned to Uttlesford District Council (UDC) relating to applications;

i. Replacement front door, **The Cottage** Carmen St, Gt Chesterford, CB10 1NR. Ref. No: UTT/23/0253/HHF. **No comment.**

b) The following Uttlesford District Council planning decisions were noted;

i. Replace front door. **The Cottage**, Carmen St, Gt Chesterford, CB10 1NR. Ref. No: TT/22/3062/HHF. **Refused.**

c. Stumps Cross/Icknield Fields

It was noted that although the formal consultation period had ended representations could still be submitted and would be considered. Cllr Newcombe agreed to write to residents in this regard. UDC has not yet met with GCPC to discuss the application.

d. Boro Farm Newmarket Rd

Issue addressed at item 23/27.

23/30 Great and Little Chesterford Neighbourhood Plan

It was noted that the Great and Little Chesterford Neighbourhood Plan had been 'made'. Thanks were given to all who had contributed to it. It was agreed that hard copies would be made available at suitable Village locations and that information would be included in a Parish Council newsletter.

Cllr Thackray arrived.

23/31 Finance

i. The PC bank statements, accounts and list of payments been circulated in advance of the meeting and were approved. The following payments were approved for payment;

Staff costs	£2,182.55
Clerk laptop, software, mouse	£748.98
Hire of Chapel (Nursery interviews)	£35.00
CCC room hire	£54.00
CCC electricity Oct-Dec 2022	£342.63
Clerk ink cartridges	£20.70
Cllr Redfern reimbursement, expenses	£144.35
EALC Course	£54.00
Parkers Pitches Ltd	£4,602
Planning consultants (Boro Farm)	£1,599
Planning consultants (Icknield Fields)	£1995
Transport report re; planning application (Icknield Fields)	£1,440

Income received in January included a £500 ECC grant towards LED bulbs for street lights, £150 from the CCC towards jetting the car park drains, a £7,850 ECC grant towards the redevelopment of the Pilgrim Close smaller play space, a £1,000 UDC grant towards the Village Jubilee celebrations.

It was reported that the Local Government Pension Scheme would be increasing the employer's pension contribution for staff by 1.5% from 1 April 2023.

ii Subscription renewal

It was agreed that the subscription to 'Survey Monkey' (online survey facilitator) would be renewed.

iii Internal auditor

The re-appointment of Mrs Ann Wood as internal auditor was agreed for the financial year 2022/23.

23/32 Yellow lines on the High Street

Feedback on the current experimental arrangements from NEPP and residents was received and it was agreed that the arrangement would be confirmed with NEPP. It was noted that there was an error in the lines allowing an additional two parking spaces by Bristol Cottages, however this was agreed to be advantageous and NEPP would be requested to keep the lines as painted.

23/33 Bike rack

A proposal for a bike rack next to the village noticeboard was received. The proposal was agreed, although it was noted that ownership of the land would need to be identified and approval given and also that the current dog waste bin may need to be relocated before installation.

23/34 Grit bins

A request for a grit bin had been received from residents on Thorpe Lea Close. It was agreed that the PC would ask ECC for ten grit bins to meet this request and also to replace broken bins in the Village.

23/35 Dog waste bin

A request had been received for an additional dog waste bin on Stanley Road. It was agreed that the GCPC would contact the Stanley Road management company which would be required to put in a request to UDC to authorise the bin location. GCPC agreed to pay for the bin if authorised.

23/36 Street light grant award

It was noted that a grant application had been submitted to ECC; the outcome would be known in March.

23/37 Recreation Ground play area report to be received

The report was received.

23/38 Open spaces report to be received

The report was received. It was noted that a three year tree health check was soon to be started for Village trees.

23/39 Open space (smaller play area) at Pilgrim Close

Cllr Thackray reported that she would be meeting with residents on 13 February to progress the project. As noted earlier a grant of £7,850 had been awarded to develop the area.

23/40 Mrs Mary Binks memorial bench and WI tree

A request from Mr Binks and the WI had been received for a bench and tree in the Village Orchard in the memory of Mrs Mary Binks and others lost. This was agreed.

23/41 Replacement memorial tree

It was agreed to replace the damaged memorial tree (cherry) on the Recreation Ground.

23/42 Tennis Court Wind break

Cllr Redfern agreed to confirm a suitable tennis court windbreak, new winders and to look into the replacement/repair of the nets.

23/43 Scout Hut

Cllr Newcombe reported that the finalised lease would be brought to the next meeting for approval.

23/44 CCTV, electrical distribution box and floodlights at Multisports – Recreation Ground

Cllr Mitchell presented quotes for the installation of CCTV replacement cameras, a replacement electrical distribution box and new LED floodlights at the multisports area. The quotes were over budget if the recommended floodlights were to be selected. Alternative and cheaper floodlights were discussed. It was agreed that the brightness and range (and how it might be limited) of the lights needed further investigation prior to a decision but the superior floodlights were agreed. This issue would be revisited at the next meeting. It was reported that doing the CCTV camera replacement and floodlights at the same time saved the costs of one cherry picker.

23/45 Drains at Community Centre

A quote for the relaying of the blocked drain on the CCC car park was approved.

23/46 King Charles III Coronation

It was reported that Cllr Redfern would be joining a planning meeting on 13 February. The Clerk would write to the Welcome Trust regarding the purchase of litter picking equipment for volunteers.

23/47 Councillor Recruitment

Cllr Redfern would follow up a recent enquiry.

23/48 Connecting With Uttlesford Food bank - Cost Of Living

It was agreed that Cllr Redfern would act as key contact for the Village with the Uttlesford Food bank.

23/49 Nursery

Cllr Mitchell presented an update report which is attached to these minutes.

23/50 Annual village meeting

It was agreed that the Annual Village meeting would take place on Thursday 18 May 2023 in the Community Centre.

23/51 Matters for Further Discussion

There were no further items identified for the next agenda.

23/52 Date of Next Meeting

The next meeting would be held on Wednesday 8 March 2023.
The meeting closed at 9.30pm.