

# Great Chesterford Parish Council

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## Minutes of the Parish Council Meeting held on Wednesday 12 April 2023

**Present;** Councillors Mike Mitchell, Julie Redfern and Rachel Thackray.

**In Attendance;** District Councillor Richard Pavitt and Kate Stacey, Clerk to the Council and four members of the public.

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### **23/71 Apologies for Absence**

Apologies were noted from Councillors Tom Newcombe, Penny McCullough and Sharon Tricerri.

### **23/72 Declaration of Interests**

There were no declarations of interest.

### **23/73 Minutes of the Last Meeting**

The minutes of 8 March 2023 Parish Council meeting were approved and signed as an accurate record.

### **23/74 Public Forum**

It was noted that the Bowls Club had an interest in storage facilities at the Scout Hut and that their lease required renewal in mid-2024. It was reported that the Bowls Club had celebration events planned for their current centenary year and dates would be circulated to the Village in due course.

It was agreed that the current large planning issues would become standing items on the PC agenda (two on London Road, the Boro Farm aggregate recycling facility, Icknield Fields, Welcome Trust Genome Campus expansion at Hinxton).

It was confirmed that the current dead tree on Horse River Green would be replaced with a suitable native tree. It was confirmed that a tree health check had been undertaken recently which should identify the risks in relation to the chestnut on Horse River Green.

### **23/75 County and District Councillor`s Reports**

The above reports were received.

Cllr Mitchell would forward the location of the worst pothole in the Village to Cllr Gadd.

Cllr Pavitt would feedback on the issue regarding the S106 funded play equipment at the 111 property on the London Road site).

### **23/76 Planning**

i. The following comment was agreed to be returned to Uttlesford District Council (UDC) relating to the application;

a) Rear extension, roof extensions, photovoltaic panels, conservation roof lights, changes to external materials and fenestration, with linked carport to existing garage, and changes to front boundary wall with gate. **Culcreugh**, Rose Lane, Gt Chesterford, CB10 1PN. Ref. No: UTT/23/0589/HHF. **No comment.**

ii. The following Uttlesford District Council planning decisions were noted;

a) S73A Retrospective application for change of use of land to the rear of property to residential garden and for the erection of a 2m fence, **49 Jacksons Lane**, Gt Chesterford, CB10 1PT. Ref. No: UTT/22/2103/FUL. **Approved.**

It was agreed that the PC would write to UDC to encourage a consistent approach in relation to any future planning applications of this nature.

b) Demolition of existing single storey wing & erection of new 2 storey wing to existing building, external redesign of existing building including new windows & doors. **1 Field Farm Cottage**, Field Farm Drive, Gt Chesterford, CB10 1RP. Ref. No: UTT/22/3103/HHF. **Approved.**

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## **23/77 Finance**

i. The bank statements and accounts were approved. The following list of payments was also approved;

Staff salaries and expenses	£3,648.83
Pension to LGPS	£1,036.34
PAYE, Jan, Feb, March pay 2023	£1,648.74
EALC course, Cllr Mitchell	£20.40
Lighting upgrades x 11	£4,773.54
CCC; room hire	£54.00
A&J monthly streetlight maintenance	£161.64
EALC course, Clerk	£30.00
Reimburse Hatfields; Orchard fertiliser	£17.99
Contribution to allotment water (UDC grant)	£60.00
EALC, 23/24 Affiliation fees IALC & NALC)	£463.71
Coronation BBQ	£100.00
Coronation, WI tea and cakes	£100.00
Coronation, horse racing kit	£100.00
muffin cases & mini flags (reimburse clerk)	£12.97
CCC - contribution to replacement posts	£1,030.20
CCC - electricity	£203.46
Grant to Friends of GCPA Yr 6 leavers cttee	£100.00
Treecology, work on HRG, Rec & School St	£1,152.00

In the last month a £500 ECC locality grant had been received (towards the development of the Hammond and Ratcliff Gardens), £1,750 had been received as a contribution from the Community Centre to recent drainage work and £559.55 had been earned in bank interest.

## **ii. Grant application from the Year 6 Leavers Committee, GCPA**

It was agreed that £100 would be granted to the Year 6 Leaver's Committee towards the Year 6 leavers' event with no intent that the grant would be a regular arrangement.

## **iii. Funding/grants**

It was agreed that a working group would be convened to discuss opportunities and priorities for grant funding prior to further discussion at the May PC meeting.

## **iv GCPC asset register**

It was agreed that this item would be held over to the May PC meeting.

## **v. Great Chesterford/Ickleton railway bridge vegetation**

It was agreed that a contribution to the cost of cutting vegetation back would be considered if prompted.

## **23/78 GCPC risk register**

It was agreed that the risk register would be reviewed by a working group and brought back to the May meeting.

## **23/79 Recreation Ground**

i. The report was received.

### **ii. Tennis courts**

Quotes for net refurbishment (£700) and windbreaks (£1,287.50) were received. It was agreed that the posts and winders would be replaced but that the purchase of windbreaks would be considered again in the future and may be a suitable item to be grant funded.

### **iii. Basketball nets at the tennis courts**

Quotes for new nets (around £20 each) were received. It was agreed that these would be purchased.

### **iv. CCTV, electrical distribution box and floodlights at Multisports – Recreation Ground**

Quotes had been received at an earlier meeting (£1,208 plus VAT for CCTV, £3,754.13 plus VAT for

distribution box/LED lights; purchase had been delayed until the brightness and potential for the directing of the floodlights could be checked. It was agreed to go ahead with the slightly higher quote for the better quality LED lights.

## **23/80 Open spaces**

i. The report was received.

### **ii. Hammond and Ratcliff Gardens**

Cllr Thackray had contacted ECC in relation to the grant funding received to refurbish the small gardens/play area at Pilgrims Close. ECC had agreed that the funding could be used on both areas and the PC agreed that Cllr Thackray could make decisions without reference to the PC to take the project forward. The first stage would be communication with interested residents. Information about the project could be found on the Village website;  
[www.lovegreatchesterford.com/hammond-garden-pilgrim-close](http://www.lovegreatchesterford.com/hammond-garden-pilgrim-close)

### **iii. Chapel Garden litter bin**

It was agreed that the PC would contribute towards the purchase of a replacement bin for the Chapel Garden.

## **23/81 Relationship between GCPC and the Recreation Ground Trust**

Cllr Mitchell reported that he had drafted a summarising document to be attached to the relevant paperwork which would now be submitted to a solicitor for advice.

## **23/82 PC communication routes with residents**

It was agreed that a PC newsletter would be drafted for internal circulation prior to sending out to residents. It was noted that the Annual Village Meeting had been scheduled for Thursday 18 May when more feedback on PC activity could be given to residents.

## **23/83 Coronation**

### **i. Coronation Event**

It was reported that plans were in hand for a Coronation Big Picnic Lunch on Horse River Green on Sunday 7 May. It was also reported that there was also an emerging plan for a Big Help Out day on Monday 8 May for volunteers in the Village to join up with the National Event.

### **ii. Coronation Grant application**

It was reported that grant applications for a Coronation tree and funding towards Coronation events had been submitted to UDC.

## **23/84 Highways**

### **i. Speed watch report**

A report was received from the speed watch group. It was agreed that as matters relating to highways was not within the PC's remit the speed watch group would be recommended to contact ECC directly in relation to their proposed working group. A member of the PC would make themselves available to attend any meetings organized. It was agreed that speeding had become a serious issue in the Village and that the PC had received some worrying reports. Speeding would be addressed in the forthcoming newsletter.

## **23/85 Nursery**

Unfortunately an expected report had not been received from ECC so this item would be deferred to the next meeting.

## **23/86 Matters for Further Discussion**

Items agreed for the next agenda;

Bike racks

Funding/grants

GCPC risk register

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GCPC asset register

<b>23/87</b>	<b>Date of Next Meetings;</b>	<b>Annual Parish Council meeting</b>	<b>Wednesday 17 May</b>
		<b>Parish Council meeting</b>	<b>Wednesday 17 May</b>
		<b>Annual Village meeting</b>	<b>Thursday 18 May</b>

The meeting closed at 8.54pm.