

Great Chesterford Parish Council

Minutes of the Parish Council Meeting held on Wednesday 17 May 2023

Present	Councillors Tom Newcombe (Chair), Amanda Cooper, Penny McCullough, Mike Mitchell, Julie Redfern, Rachel Thackray and Sharon Tricerri.
In Attendance	District Councillor Richard Pavitt, County Councillor Paul Gadd, Kate Stacey, Clerk to the Council and 3 members of the public.

23/97 Apologies for Absence

No apologies were received.

23/98 Declaration of Interests

There were no declarations of interest.

23/99 Minutes of the Last Meeting

The minutes of the 12 April 2023 Parish Council meeting were approved and signed as an accurate record.

23/100 Public Forum

Mr Eddie Hatfield presented a plan for the installation of a 'human sundial' in the Village Orchard. The installation had been agreed some time ago but installation had been delayed due to the Covid pandemic. The plan was approved and Mr Hatfield agreed to also pursue the development of a noticeboard with information about the orchard and sundial.

A resident asked whether the PC was to meet with the developer of the London Road site. Cllr Redfern noted that she would arrange a meeting in June with the developer, the Highways Department and residents in due course, particularly with reference to the development of the related cycle path.

23/101 County and District Councillor`s Reports

Reports were received from Cllr Paul Gadd and Cllr Pavitt.

23/102 Planning

a) Current major planning issues;

i. London Road; two developments.

See item 23/100. There were no other updates.

ii. Boro Farm aggregate recycling facility.

There were no updates; the outcome of the appeal is awaited.

iii. Icknield Fields, Stumps Cross.

There was nothing to report on this proposal.

iv Wellcome Trust Genome Campus, expansion at Hinxton.

There were no further updates to be received.

b) Comments for Uttlesford District Council (UDC) relating to the following applications were as follows;

i. Proposed two storey and single storey extensions, erection of chimney and replacement of rear facing windows to match existing (renewal of UTT/17/1106/HHF). **The Old Tower**, High St, CB10 1PL. Ref. No: UTT/23/1014/HHF. **The PC agreed to support the application noting that it would be important that the materials used were appropriate.**

ii. Installation of replacement window to side elevation. **The Gables**, Carmel St, CB10 1PH. Ref. No: UTT/23/0802/LB. **The PC agreed to support this proposal.**

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c) The following UDC decisions were noted;

i. UTT/23/0253/HHF, Replacement front door, **The Cottage**, Carmen St, CB10 1NR. **Approved.**

23/103 GCPC Councillor Roles for the forthcoming year

Councillor responsibilities for the forthcoming year were agreed as follows;

Chair of GCPC;	Cllr Newcombe
Vice Chairs of GCPC;	Cllrs Mitchell and Redfern
Planning;	Cllrs Redfern and Newcombe
Stumps Cross development;	Cllr Newcombe
Highways;	Cllrs Redfern and Newcombe
Local Plan;	Cllrs Newcombe and Redfern
Neighbourhood Plan;	Cllr Thackray
Open Spaces & Recreation Ground;	Cllrs Mitchell and Tricerri
CCC liaison;	Cllrs Mitchell and Thackray
Nursery;	Cllrs Mitchell and Redfern
Storage facility;	Cllrs Mitchell and Newcombe
Grant applications	Cllrs Thackray and Cooper
Website;	Cllr McCullough
Community engagement;	Cllrs McCullough & Cooper and Cllr appropriate to issue
Broadsheet;	Cllrs McCullough and Cooper
Good Neighbours Group	Cllr Redfern
Genome Campus liaison;	Cllrs Redfern and Cooper
Safeguarding;	Cllr McCullough
Liaison with the Scouts;	Cllrs Mitchell and Newcombe
Liaison with local PC Chairs;	Cllr Newcombe
Liaison with the WI & Bowls Club;	Cllr Tricerri
Liaison with the Orchard & allotments;	Cllr Tricerri

23/104 Finance

i. The bank and account statements had been previously circulated and were received. The following invoices were approved for payment;

A&J monthly maintenance	£161.64
Staff costs	£2,344.73
T Revell carpentry, repair to Nursery	£60.00
Chesmetalwork, repair to skate park	£200.00
Grit bin (Thorpe Lea)	£155.66
Grit/salt	£116.83
CCC room hire	£54.00
EALC training course, Cllr Cooper	£75.00
Tennis court invoice	£1,014.00

It was reported that income received during the previous month consisted of; £5,597.84 (VAT refund) and £48,905 (a half of the 23/24 precept).

ii. GCPC Asset register

The asset register was confirmed totalling assets of £1,059,515 as at 31 March 2023.

iii. Ickleton railway bridge

It was agreed to contribute half the cost (£73.50) due to Ickleton PC for cutting back vegetation under the railway bridge on Ickleton Road.

iv. Insurance renewal

It was agreed to renew the current PC insurance with the current provider (Zurich) for the forthcoming three years at a cost of £2,971.10 per year (the three year term giving a discounted rate).

23/105 Funding/grants

Cllr Thackray confirmed that she and Cllr Cooper were focussing on pursuing grants. In particular funding was being sought for the skate park, two play areas and windbreaks for the tennis court. Cllr

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Cooper would shortly attend an EALC grant/funding course. It was agreed that a sub-committee would meet in July to identify a priority list of items for funding.

23/106 Recreation Ground play area

i. The Recreation Ground report was received. Cllr Mitchell reported that the electrical distribution box would be replaced towards the end of May as well as the installation of CCTV. Cllr Redfern reported that the tennis posts, winders and nets had now been replaced. It was agreed that Cllr Redfern would organise signage giving instructions how to use the nets etc as they were vulnerable to damage.

ii. A quote was received for repairs to the skate park and it was agreed to go ahead with the necessary work.

23/107 Open spaces

i. The Open Spaces report was received.

ii. Hammond Garden

An update on progress was received. Mr Howe agreed to investigate the 'sink holes'; if he was unable to fix them residents had offered to assist. The PC noted that it was disappointing that there were still residents' items in the proposed Ratcliff garden area. Cllr Newcombe would attempt to resolve this issue.

iii. Commemorative Coronation Tree

It was noted that a £200 grant had been received from UDC to commemorate the Coronation with a tree. Four plaques would be required for the current memorial trees on the Recreation Ground (Gold, Diamond, Platinum Jubilee's together with a memorial tree for Queen Elizabeth II); Mr Hatfield had offered to supply these from those left over from the Orchard. It was agreed that Mr Rutter would be approached for suitable labels. Cllr Redfern would investigate the purchase of a 'Coronation' tree for which a UDC grant had been awarded. A location would be agreed at a future date.

iv. Survey of Parish Council Trees

A survey of the health of the Parish Council Trees had been received. It was agreed that action would be required to address the recommendations within the report to remove the deadwood from two trees on Horse River Green and fell a part rotten poplar on the Recreation ground within the next six months. A quote for £1,980 had been received in relation to the felling of the poplar; it was agreed to progress this work.

23/108 Highways

i) Lights on the High St

It was reported that ECC had finally repaired the long term defective light on the High Street.

ii) Bike racks

It was agreed that the bike rack would be installed at the location near to the Village noticeboard identified and agreed earlier in the year.

23/109 GCPC risk register

The updated risk register had been circulated and was approved; it was agreed that the action points would be reviewed and discussed more fully at a future meeting.

23/110 The Coronation

It was reported that a UDC grant of £800 towards Coronation events had been awarded; the PC had also contributed approximately £300 of funds set aside for this purpose. It was reported that the Big Coronation Picnic Lunch on Horse River Green on Sunday 7 May had been successful as had the Big Help Out event on the following Bank Holiday Monday. The PC gave thanks to all involved in the organisation.

23/111 Nursery

i. It was resolved to agenda item 23/111ii in closed session in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

ii. To receive an update.
An update was received.

23/112 Matters for Further Discussion

The following matters would be included in the next agenda;

Risk register, assets of community value, location of Coronation tree.

23/113 Date of Next Meeting

The next meeting would be held on Wednesday 14 June 2023.

The meeting closed at 9.30pm.