

# Great Chesterford Parish Council

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## Minutes of the Parish Council Meeting held on Tuesday 25 July 2023

**Present** Councillors Tom Newcombe (Chair), Amanda Cooper, Mike Mitchell, Julie Redfern, Rachel Thackray and Sharon Tricerri.

**In Attendance** District Councillor Richard Pavitt, County Councillor Paul Gadd and Kate Stacey, Clerk to the Council, one member of the public and two representatives from Hill.

### **23/128 Apologies for Absence**

Apologies were noted from Cllr Penny McCullough.

### **23/129 Declaration of Interests**

Cllr Newcombe declared that he was a partner at Birkett's.

### **23/130 Minutes of the Last Meeting**

The minutes of the 14 June 2023 Parish Council meeting and the 17 May 2023 Annual Parish Council meeting were approved and signed as accurate records.

### **23/131 Public Forum**

Representatives from Hill (the developers of the two London Road sites) gave an update on the play areas within the 111 homes development. It was agreed that there would be no changes to the plans currently in place.

Following a discussion relating to parking restriction notices at Icknield Rise Cllr Newcombe agreed to query this with the developers Enterprise.

It was agreed that the large trees at Rookery/Wakefield Close would be considered for periodically reducing in size alongside the on-going plan for other village trees within the responsibility of the PC.

### **23/132 County and District Councillor's Reports**

The above reports were received. In particular Cllr Gadd noted that he had the opportunity to nominate potholes for repair and requested a list of the worst in Great Chesterford.

### **23/133 Planning**

#### **a) Current major planning issues;**

i. London Road; two developments.

It was agreed that the S106 obligations and deadlines would be returned to after Christmas. It was agreed that Cllrs Redfern and Newcombe would aim to meet with a representative from Essex Highways in relation to highways issues in September.

ii. Boro Farm aggregate recycling facility.

No updates on action had been received. Cllrs Newcombe and Gadd would formally request updates (cc Ms Badenoch, MP).

iii. Icknield Fields, Stumps Cross.

No updates had been received.

iv. Wellcome Trust Genome Campus, expansion at Hinxton.

No updates had been received.

#### **b) To consider any comments to be returned to Uttlesford District Council (UDC) relating to applications received;**

No applications had been received in the previous month.

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## c) Uttlesford District Council planning decisions.

The following UDC planning decisions were noted;

i. Proposed two storey and single storey extensions, erection of chimney and replacement of rear facing windows to match existing (renewal of UTT/17/1106/HHF), **The Old Tower**, High St, CB10 1PL. Ref. No: UTT/23/1014/HHF. **Approved.**

ii. Rear extension, roof extensions, front extension, photovoltaic panels, conservation roof lights, changes to external materials and fenestration, with linked carport to existing garage, and changes to front boundary wall with gate. **Culcreugh**, Rose Lane, CB10 1PN. Ref. No: UTT/23/0589/HHF. **Approved.**

iii. Reinstatement of section of roof structure, minor repairs to internal damaged areas to first floor area following fire and water damage. **Station House**, Station Approach, London Rd, CB10 1NY. Ref. No: UTT/23/0093/LB. **Approved.**

## 23/134 Finance

i. Bank statements and the following list of payments were received for approval;

Staff costs	£4,461.38
Orchard expenses, reimburse Hatfields	£22.61
CCC room hire, June	£54.00
UDC, election costs	£52.47
Grass cutting, John Moralee, June	£275.78
A&J Lighting, monthly maintenance	£161.64
CCC electricity reimbursement, April-June inc	£83.36
Npower, electricity, June	£559.63
CamSafe, installation and meter, scout hut	£164.50
CamSafe, installation CCTV	£1,450.02
Hammond Gdn, paint, reimburse Sheairs	£60.00
Tree survey	£840.00
Jackson's Fencing, Rec height barrier repair	£450.00
Printer ink, Reimburse clerk	£34.00
W&B, Nursery survey fee	£7,320.00
PAYE	£433.00

The following income had been received during June;

£320 Steam Up grant bounced back (to be re-debited in due course)
£800 UDC Coronation grant
£855.31 bank interest

ii. The internal auditor's report on the 2022/23 accounts was received. The auditor raised the issue related to the PC's position as the sole trustee of the Recreation Ground Trust (which had also been raised in the previous year's report). The internal auditor highly recommended that the issue be resolved over the 23/24 financial year. It was noted that this was the intention of the PC and that all the relevant documentation was currently with solicitors.

## 23/135 Grant Application Strategy

Feedback from the PC grants sub-committee meeting held on 4 July was received. It was agreed that a timetable for developing a full strategy on grant applications would be outlined by Cllrs Thackray and Cooper.

## 23/136 PC/Cricket Club Agreement

Cllr Mitchell commended the new agreement with the cricket club to the PC noting the beneficial relationship between the two parties. The new agreement was confirmed subject to a final read through.

## **23/137 Bowls Club lease**

It was noted that the renewal of the Bowls Club lease was due in August 2024; this would be returned to at a future meeting.

## **23/138 Recreation Ground play area**

i. The report was received.

It was noted that there was a continuing problem with the new tennis net winders. Cllr Newcombe would discuss this with the suppliers. It was agreed that the tennis court lights needed adjusting to come on earlier in the evening.

It was noted that repairs had again been made to the skate park, but that the park was reaching the end of its life. A new park would cost around £100,000.

ii. Distribution Box report and cage around it to prevent vandalism.

Cllr Mitchell reported that the new distribution box and scout hut electricity meter had now been installed. The box had already been tampered with and so a quote for a 'cage' was being sought.

iii. Lights on the path from Meadow road and around Multisports

It was reported that installing motion sensitive lights into the current pedestals would cost around £2,200 - £2,600. Following discussion no decision was made.

iv. Installation of CCTV

Cllr Mitchell reported that GDPR compliant CCTV had now been installed at the Recreation Ground/multisports area which had the ability to record activity should any vandalism occur.

## **23/139 Open spaces**

i. A report was received.

ii. Hammond Garden

A report was received; the working group had met on 19 June; notes and actions from the meeting had been uploaded to the website. [www.lovegreatchesterford.com/hammond-garden-pilgrim-close](http://www.lovegreatchesterford.com/hammond-garden-pilgrim-close). The planters are being built (many thanks to Mr Sheairs and Mr Papworth). Volunteers are needed to get the sites finished; there are volunteer days on 3 September and 1 October (details are on the website).

iii. Proposed location of Coronation Tree

It was agreed that the tree to commemorate the Coronation of King Charles III would be planted to replace the dead tree on Horse River Green.

## **23/140 D-DAY 80 year anniversary event; Thursday 6 June 2024 (term time)**

It was agreed that the Parish Council would make the village beacon available and raise the relevant flag. The Clerk would make the two pubs aware of the coincidence with the 9<sup>th</sup> 'national fish and chip day'.

## **23/141 Assets of Community Value**

This item would be returned to in September.

## **23/142 Speedwatch report**

A report from the Village Speedwatch group was received. The PC recorded their thanks to the group.

## **23/143 Communication with residents**

This item would be returned to in September.

## **23/144 Nursery**

i. It was resolved to carry out agenda item 23/144 in closed session in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

ii. An update was received.

**23/145 Matters for Further Discussion**

The following items were proposed as items on the next agenda;

Parking at Ash Green.

Assets of community value.

Communication with residents.

Christmas tree

**23/146 Date of Next Meeting;** Wednesday 13 September 2023

The meeting closed at 9.40pm.

DRAFT