

Great Chesterford Parish Council

Grant Awarding Policy

Great Chesterford Parish Council has a small budget for the award of grants, for providing support to community organisations. The Parish Council will consider applications for grants from voluntary groups or charitable organisations, which are not for profit and who can demonstrate that any funding received will directly benefit the Parish, or residents of the Parish. Grant applications will be dealt with by the full council.

Applications will be considered for the following purposes;

1. For the purpose of purchasing equipment either in part or in full.
2. For the funding of transport that will enable group members to participate in a group trip or outing regardless of their incomes.
3. For training activities, or to purchase the expertise of a trainer/instructor/facilitator.
4. For activities that raise the profile of the area.
5. For running costs of a viable group that is experiencing a period of hardship.
6. For hosting special events or celebrations.
7. For the provision of recreational facilities.

Conditions;

1. Grants will not be awarded to individuals.
2. Grants will not be awarded to regional or national organisations, unless they are for a specific project in the Great Chesterford area.
3. Applications will be considered once every two months.
4. Additional applications within a 12 month period will not normally be considered.
5. The award must be used for the purpose for which the application was made.
6. If the group is unable to use the award for the stated purpose, all monies must be returned to the Parish Council.
7. All awards must be properly accounted for and evidence of expenditure should be supplied as requested. If the Parish Council is not satisfied with the arrangements, they reserve the right to request a refund of monies awarded.

Eligibility;

1. Any charity, voluntary group or community organisation.
2. Agencies that operate within the parish and are of benefit to the local community, with the following provisos:
 - The Parish Council will not fund activities that it considers to be the responsibility of a Statutory Authority.
 - The Parish Council will not fund activities outside its powers and functions.

Applications;

Applications should be made using the Great Chesterford Parish Council grant application form and be forwarded to the clerk with a copy of financial accounts (if appropriate) for the previous financial year.

Policy reviewed annually, last review May 2023

Great Chesterford Parish Council

Grant Application Form

Please complete this form and attach the relevant information and send to;

via email to; clerk.gpc@gmail.com

or post to; Kate Stacey, 1 Manor Cottages, Manor Lane, Great Chesterford, Saffron Walden, Essex, CB10 1PJ

Name of Organisation	
Contact Details	
Position within Organisation	
Telephone	
Email	
Is your organisation a registered charity?	
If yes, charity number	
Project for which grant is required?	
Total cost	
Have funds been requested from other sources?	
Success/failure of application, and amount requested	
Amount requested from Great Chesterford Parish Council?	
When are the funds required?	